

INSTRUCTIONS TO NEW STUDENTS

Items provided from hostel

Cot, Table, Chair

Items to be brought by students

Bucket, Mattress, pillow, bed sheet, blanket, mosquito net, etc.

STEP BY STEP PROCESS FOR ROOM/HOSTEL ALLOCATION

1. After admission confirm from Dean academics/HoDs, students will go to the Office of the HMC (Hostel Management Committee) Lohit-II Boys Hostel Ground floor by bus provided by institute and report one by one.
2. Student will show the admission confirmation details and collect the hostel allotment forms (Annexure-I: Hostel Allotment form/undertaking/acknowledgement, Annexure-II: Undertaking for items provided/allotment details). Students shall deposit 3 months' advance mess fee (Rs. 13,500-Thirteen Thousand Five Hundred only) to below account:

Name of the Bank: **Canara Bank**

Name of the account: **MESSFEE NITAP JOTE**

A/C no: **110144672743**

IFSC: **CNRB0007256**

Branch: **Nit Jote**

Transaction copy/ID along with filled Annexure-I shall be submitted to HMC office and Annexure-II (Allotment details) will be given to hostel caretaker for further process.

3. After receiving Annexure-II, Caretaker will enter the student details in the register book and take signature from students
4. Caretaker/Security will guide the student for room occupation.

Contact Details:

	All B.Tech Students 2024-25 Batch		PG/M.Tech/Ph.D
Officials	Lohit-I(Girls Hostel)	Lohit-II(Boys Hostel)	Subansiri Hostel
Wardens	Dr.Preetisudha Meher 9438823600	Dr.Jayakesh K 9487810479 Dr. Ravi Ranjan 9085659292	Dr.Kartick Mondal 9485250803
Caretakers	Panye Rina D 7005722557 Preeti 9402895616	Ajit Das 9706760415 6026615564	Deben rana S 9863312873
HMC	Biplab Sasmol 9436685537/9862436116		
Chief Warden/Chairman HMC	Dr. M.M.Singh Chief Warden/Chairman HMC 9485230587(Official/Whatsapp no): Email: momochams@gmail.com		

Note: All students are requested to bring only BSNL/Airtel sim only.

Sd/-
Office of the
Chief Warden/Chairman HMC