



राष्ट्रीय प्रौद्योगिकी संस्थान, अरुणाचलप्रदेश  
**NATIONAL INSTITUTE OF TECHNOLOGY ARUNACHAL PRADESH**  
(Institute of National Importance under Ministry of Education, Govt. of India)  
**JOTE, ARUNACHAL PRADESH -791113, INDIA**  
E-Mail: nitarunachal@nitap.ac.in/registrarcell@nitap.ac.in  
Website: www.nitap.ac.in, Ph: 0360-2954549

No. NIT/AP/Estt-16/2011/3639

Date: 01.12.2023

**NOTIFICATION**

This is notified for information to all concerned that Winter Vacation of the Institute for faculty members during the year 2023 is declared from 26/12/2023 to 05/01/2024.


HoDs of the concerned departments should ensure that faculty members of a particular department must be present in the Institute/HQ during the Winter Vacation for day to day activities. HoDs are also requested to prepare a roster of Faculty members to be present during the Winter Vacation in the Department/HQ and submit it to Dean, Faculty Welfare by **05.12.2023** for approval of the Competent Authority.

The retention period during the Winter Vacation may be admissible against which Earned Leave shall be credited as per the applicable Rules.

The credit of Earned Leave shall be given to Faculty member present in the Institute/HQ during Winter Vacation **strictly** based on **Biometric Attendance System** and as per the applicable rules on approval of the Competent Authority with recommendations of concerned HoD.

**Any absence in Biometric Attendance during the Winter Vacation slot** will be considered as Vacation Leave. Saturday & Sunday falls within the vacation period availed by the Faculty member shall be counted as Vacation Leave of the concerned Faculty Member.

This is issued with the approval of the Competent Authority.

  
Registrar i/c

Copy to: -

1. PA to Director, NIT Arunachal Pradesh.
2. All faculty members of the Institute.
3. All Deans/HoDs, NIT Arunachal Pradesh.
4. Webmaster, NIT Arunachal Pradesh with a request to upload the same in the Institute website.
5. Office copy.

कुलसचिव/Registrar  
राष्ट्रीय प्रौद्योगिकी संस्थान, अरुणाचल प्रदेश  
National Institute of Technology  
Arunachal Pradesh, Jote