



**NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH**  
An Institute of National Importance under Ministry of Education (Shiksha Mantralaya),  
Government of India  
**YUPIA, ARUNACHAL PRADESH -791112, INDIA**  
Fax: 0360 - 2284972, E-mail: [nitarunachal@nitap.ac.in](mailto:nitarunachal@nitap.ac.in)  
<https://www.nitap.ac.in>

Ref No. NIT/AP/TEQIP-III/Employability/2018/Part-1/310

Date: 25.01.2021

**NOTICE**

All the students of final and pre final year are hereby notified that, one mandatory Industry cum soft skill training program (under TEQIP –III) has been scheduled. Online link would be shared in group mail ID's. So, without fail all of you are asked to attend the training program.

TIMINGS		
5 Days (schedule attached)	2 HRS. (Daily)	1 hr. in the first half + 1 hr.in the second half

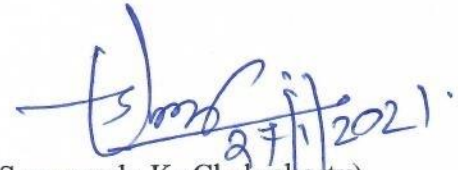
S/d-

Dr. S.K. Chakraborty

Copy To:

1. PA to Director NIT Arunachal Pradesh, for information.
2. Registrar NIT Arunachal Pradesh, for information.
3. TEQIP-III Coordinator NIT Arunachal Pradesh.
4. All HOD's (for wide circulation among the students and a humble request to arrange the classes for the 3<sup>rd</sup> year students if collide.)



  
(Dr. Swarnendu Kr Chakraborty)  
Asst. Professor, Dept. Of CSE  
Coordinator Employability Skill under  
TEQIP-III  
NIT Arunachal Pradesh

## INDUSTRY READINESS AND LIFE SKILLS TRAINING SCHEDULE FOR N.I.T A.P

Date	Day	Time	Topic
1-2-2021	MONDAY	9 : 00 AM to 10 : 00 AM	<b>Upscaling Your Competency</b> 1. How to keep on upgrading your knowledge and skillset 2. How to carry the right attitude towards your work 3. How to develop the entrepreneur mindset whether you are working in job or running your own venture.
1-2-2021	MONDAY	3 : 00 PM to 4 : 00 PM	<b>Upscaling Your Competency</b> 4. How to create your USP which will separate yourself from others. 5. How to overcome in every situation and build confidence and composure in an situation.
2-2-2021	TUESDAY	9 : 00 AM to 10 : 00 AM	<b>Goal Setting And Achieving Outcomes</b> 1. How to create goals in such a manner that your mind accepts it and you take actions towards achieving it. 2. How to divide the goals and actionable roadmap to achieve anything.
2-2-2021	TUESDAY	3 : 00 PM to 4 : 00 PM	<b>Goal Setting And Achieving Outcomes</b> 3. How to do the time management in the right way to achieve more in a day. 4. What all areas we need to focus on when we working on our goals 5. How to measure and prepare for next set of goals.
3-2-2021	WEDESDAY	9 : 00 AM to 10 : 00 AM	<b>Leadership and Team Building</b> 1. Who is a leader ? Difference between leader and Boss ? 2. Non Positional Leadership(How to lead when you are at leadership position )and how to develop it. 3. Effective communication As a Leader
3-2-2021	WEDESDAY	3 : 00 PM to 4 : 00 PM	<b>Leadership and Team Building</b> 4. Conflict Management on individual and group level. 5. How to create vision for your career and have self motivation and in the team at the same time 6. How to do the delegation and
5-2-2021	FRIDAY	9 : 00 AM to 10 : 00 AM	<b>Professional Grooming and Interview Skills</b> 1. How to make the great first impression 2. Body language 3. Etiquette of Dressing
5-2-2021	FRIDAY	3 : 00 PM to 4 : 00 PM	<b>Professional Grooming and Interview Skills</b> 4. How to answer "Tell me about yourself" 5. Do's and Don't in conversation 6. Major key points to take care during the interview.
6-2-2021	SATURDAY	9 : 00 AM to 10 : 00 AM	<b>Personal Branding And Leadership Training</b> 1. How to create a personal branding so that people know you and you get more and more opportunities organically. 2. How to use linkedIn (Most professional site) to generate great job and business
6-2-2021	SATURDAY	3 : 00 PM to 4 : 00 PM	<b>Personal Branding And Leadership Training</b> 3. How to create resume in linkedIn 4. Do's and Don't on LinkedIn 5. How to leverage linkedIn

