

**National Institute of Technology,
Arunachal Pradesh
Yupia, Arunachal Pradesh – 791 112**

THE 19th (NINETEENTH MEETING) OF THE FINANCE COMMITTEE OF
NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH

MINUTES

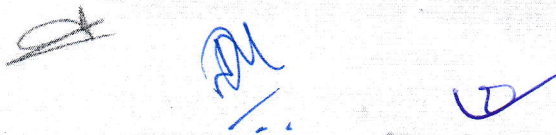
Date/Time : 23rd September, 2019/ 2.30 PM
Venue : AICTE Conference Room, AICTE Building,
New Delhi

**Minutes of the 19th Meeting of the Finance Committee of
National Institute of Technology, Arunachal Pradesh
held on 23.09.2019 at 2.30 PM in
AICTE Conference Room, AICTE Building, New Delhi**




The following members were present:

- | | | |
|---|--|--------------------|
| 1 | Prof. Anil D. Sahasrabudhe, Chairperson, BoG,
NIT-Arunachal Pradesh & Chairman, AICTE, New
Delhi | - Chairperson |
| 2 | Prof. Pinakeswar Mahanta, Director, NIT,
Arunachal Pradesh | - Member |
| 3 | Shri. K. Rajan, Under Secretary, Department of
Higher Education, Ministry of Human Resource
Development, Govt. of India, New Delhi
(Representative from MHRD) | - Member |
| 4 | Shri. D. K. Singh, Deputy Secretary, Finance,
Ministry of Human Resource Development, Govt.
of India, New Delhi.
(Representative from MHRD) | - Member |
| 5 | Dr. Mainak Mallik, Dean (P&D) & Associate
Professor, NIT, Arunachal Pradesh | - Member |
| 6 | Dr. Atop Lego, Chief Engineer (SID&P) Arunachal
Pradesh Public Works Department, Govt. of
Arunachal Pradesh – Member | - Member |
| 7 | Dr. Uday Kumar Khanikar, Registrar, NIT,
Arunachal Pradesh | - Member Secretary |
| 8 | Mr. Sanjay Mandal, Deputy Registrar
NIT Arunachal Pradesh | - Invitee |




The Chairman welcomed all the members of the Board to the meeting.
The agenda of the day was taken up as below:



Item No: 19.01	
Confirmation of the Minutes of the 18th Meeting of the Finance Committee of the Institute held on 18th June, 2019	
	The Eighteenth Meeting of the Finance Committee of the Institute was held on 18 th June, 2019 at AICTE Conference Room, New Delhi. The Minutes of the meeting were circulated amongst the members of the Committee for their comments / observations, if any. No comment was received from any member of the Committee. The Finance Committee is requested to CONSIDER AND CONFIRM the Minutes of the 18 th Meeting of the Finance Committee.
Decision of the Finance Committee	The comments of MHRD were sent on each item and also discussed in the meeting. After taken in to consideration of the same and also the comments of other members, the Minutes of the Eighteenth Meeting of the Finance Committee, which was held on 18 th June, 2019 at AICTE Conference Room, New Delhi were CONFIRMED. It is also advised that the Institute should strictly follow the Act/ Statutory Provisions as well as GFR Provisions and MHRD/Gol instructions while taking action on the minutes.
Item No : 19.02	
Action taken report of the decision of the 18th Meeting of the Finance Committee of the Institute held on held on 18th June, 2019	
	Action taken report on the decisions of the 18 th Meeting of the Finance Committee of the Institute held on 18 th June, 2019 at AICTE Conference Room, New Delhi is placed before the Committee. It was reported that actions have been taken as per decisions taken. The Board was requested to CONSIDER, NOTE AND ADVISE , if any.
Decision of the Finance Committee	The action taken report was discussed in detail and the Ministry's representatives gave their suggestions, which may be taken into consideration by Institute. It is also advised that the Institute should strictly

	follow the GFR Provisions/ Act/Statutory Provisions as well as MHRD/Gol instructions while taking action on the Minutes. The Finance Committee NOTED the actions taken on the decisions of the 18 th Meeting of the Finance Committee of the Institute held on 18 th June, 2019 as reported.
Item No. 19.03	
Implementation of e-tendering/e-auction/ smart payment/ e-wizard system	
	<p>As per the Office Memorandum No. Pr.AO/HRD/ Admin/e-Wizard/2019-20/1146 dated 02.08.19 issued by Govt. of India, O/o The Chief Controller of Accounts, Ministry of HRD, New Delhi all the Institutes of national importance need to implement e-tendering/e-auction/smart payment/ e-wizard system solution under e-governance system of Ministry of Human Resource Development. As per the Memorandum ITI Limited, PSU under Department of Telecommunication, Ministry of Communications, Govt of India has customized the Software Application for MHRD and the services are free of cost.</p> <p>NIT Arunachal Pradesh proposes to register and enrol as a user of the E-Wizard Software developed by ITI Limited for floating e-tendering, e-auction and smart payment, as at present the institute is not having any e-tendering mechanism.</p> <p>The Finance Committee is requested to RECOMMEND as proposed.</p>
Decision of the Finance Committee	The Finance Committee RECOMMENDED the proposal for approval by the BoG to register and enrol as a user of the E-Wizard Software developed by ITI Limited for floating e-tendering, e-auction and smart payment of NIT Arunachal Pradesh without any financial implication.
Item No. 19.04	
Current status of TEQIP-III at NIT Arunachal Pradesh	
	NIT Arunachal Pradesh is a mentee (1.1) institute under the MHRD Project "Technical Education Quality Improvement Programme (TEQIP-III)" funded by World Bank. The key component of the project is to improve the quality of Engineering Education in existing institutions with a special consideration for Low Income States and Special Category States (SCS)

	<p>and support to strengthen few affiliated technical universities to improve their policy, academic and management practices. The duration of the project is from October 2017 to September 2020.</p> <p>A detailed technical and audit report on the activities is placed to Finance Committee to NOTE AND RATIFY the same.</p>
Decision of the Finance Committee	<p>A power point presentation was delivered by the Dr. M. Berlin, Coordinator, TEQIP-III, NITAP and Dr. P. K. Mohanty, Nodal Officer, Finance, TEQIP-III, NITAP on the various activities of TEQIP-III at NIT Arunachal Pradesh. The Finance Committee discussed in detail and advised to follow the rules and regulations of NPIU and SPIU for procurement and other activities. The Finance Committee appreciated the progress and congratulated the TEQIP team for meeting all the parameters required to fulfill for ranking of best Performing Institute.</p> <p>The Committee further advised to collaborate with other Institutions/Universities working in the relevant areas of research & academics.</p>
Item No. 19.05	
Submission of Statement of Accounts for the financial year 2018-2019	
	<p>The final accounts of the Institute for the financial year 2018-2019 duly prepared by the Chartered Accountant firm M/s Ramen Sarma and Co, Guwahati were placed before the Committee.</p> <p>The Finance Committee is requested to NOTE AND ADVICE, if any.</p>
Decision of the Finance Committee	<p>The Finance Committee NOTED and ADVISED to submit the modified accounts as per the account head of MHRD, to avoid any future audit objection. The Committee further advised to re-examine the expenditures booked under following particulars of Establishment Expenses:</p> <ul style="list-style-type: none"> - NPS contribution - 3rd Party payments - Payments against Security & Outsourcing <p>On finalizing the accounts the same is to be circulated to all the members through mail and on getting the confirmation, immediately a copy is to be forwarded to CAG and MHRD for CAG Audit.</p>
SECTION- D :Any other item with the permission of Chair	

	<p>Matter of payment of honorarium to Counselor engaged on Part time/Case to case basis in NIT Arunachal Pradesh from TEQIP- III Project.</p> <p>A Counseling Cell in NIT Arunachal Pradesh has been established with few faculty members to deal with the problems facing by the students like academic stress, anxiety, career, decision making, academic performance etc. As there is no trained Counselor in the Institute and to make the Counseling more effective proposal to engage a qualified Counselor (part time/ case to case basis) on payment of honorarium for a period of 1 (one) year initially was approved by the Chairman. BoG.</p> <p>The Finance Committee is requested to recommend the proposal for payment of honorarium of Rs 2,500/- per day & maximum Rs 30,000/- per month from the provisions under TEQIP-III to the Counselor engaged.</p>
Decision of the Finance Committee	Recommended to BoG for approval.
<p>***The meeting ended with a vote of thanks to the Chair.***</p>	

[Handwritten signature]

[Handwritten signature]

[Handwritten mark]