



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

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F.24/Dir/NIT(AP)/Finance Committee/2012

Date : 28th Jan, 2019

MINUTES of the 16th the Finance committee meeting of National Institute of Technology, Arunachal Pradesh held on 28/01/2019 (Monday) at 11:00 AM at AICTE conference room, aicte building, new Delhi

FOLLOWING MEMBERS WERE PRESENT IN THE MEETING:

1. Prof. Anil D Sahasrabudhe, Chairperson, BOG, NIT, Arunachal Pradesh & Chairman, AICTE, New Delhi
2. Prof Pinakeswar Mahanta, Director & Ex-Officio, NIT, Arunachal Pradesh
3. Shri K Rajan, Under Secretary, Ministry of HRD, Govt. of India, New Delhi
4. Shri D K Singh, Deputy Secretary, Ministry of HRD, Govt of India, New Delhi
5. Dr Atop Lego, Arunachal Pradesh Public Works Department, Govt. of Arunachal Pradesh
6. Dr. Mihir Kumar Shome, Registrar (Officiating), Member Secretary, NIT, Arunachal Pradesh.
7. Dr. Mainak Mallik, Dean (P&D) & Associate Professor, NIT, Arunachal Pradesh
8. Dr. S. Metya, Deputy Registrar (Finance) & Assistant Professor, Invitee

Item No: 16.1: Confirmation of Minutes of 15th Meeting of the Finance Committee dated 19th Nov, 2019 & Action Taken Report

Minutes of the 15th meeting of FC, NIT Arunachal Pradesh was circulated among the members on 30/11/2018 and no comment has been received till now. Therefore, minutes may be confirmed and Item wise Action Taken Report is placed in [**Annex-22. I, Page no: 5 to 27**]

Decision: Minutes of 15th FC of NIT, Arunachal Pradesh were duly approved and Action Taken Reports were noted and approved. However, the following observations were made for necessary action.

Agenda item-15.2: Ratification for procurement of items for various Laboratories of Departments

Decision: No new procurement should be made for the time being. A detailed report of furniture and Laboratory items procured till date may be placed before the FC. If any procurement is to be made on urgent basis, it may be done through GEM.



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Item NO. 15.10: Seeking Advice and According Approval for revised rate of daily wages under Third Party Contractor.

Decision: The Institute should follow the orders issued by Ministry of Labour in this regard. New tender shall be floated through GM/ CPP portal.

Item No.15.14 According Approval of Payment of rent due in respect of deer hostel.

Decision: 15th FC has approved payment of cumulative rent amounting Rs.1.95 cr. pending for the last four years' as per agreement between NITAP and Govt. of Arunachal Pradesh done in 2014. Such delays are not acceptable. MoUs to be properly vetted before signing. The institute should take necessary action for corrective measures and fix responsibility on the concerned persons.

Item No.: 15.21: According Approval for 100 Mbps leased line service from Jio (Justification placed at Annexure-1)

Decision: Approved. This may be done through TEQIP fund.

Agenda item 15.23: Delegation of financial authority

Decision: Only Director is authorized to approve financial matter and the ceiling on sanctioning power be restricted as per the norms of other NITs. In the case of construction, GFR provisions shall be strictly followed and the matter should be placed in the FC/BOG for approval.

Item No: 15.28: Seeking Approval for TA claim of Dr. Deepak Gupta, Assistant Professor, CSE on his foreign trip

Decision: MEA guidelines with regard to TA/DA on foreign visit as well as extant rules in this regard should be followed.

Item No.15.29 Seeking approval of Telephone/Mobile bill reimbursement



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Decision: *For Telephone/Mobile bill reimbursement the norm of NIT-Hamirpur or NIT-Jalandhar to be followed after duly ratified in the next FC.*

Item No: 16.2: According approval for Fee Structure of UG, PG & Ph.D. programmes.

Revised Fee structure is proposed for UG, PG (M.Tech. & M.S.) and Ph.D. (FT/PT) keeping in view related notification of MHRD regarding exemption of Tuition Fee for SC/ST/PWD students. The said structure is placed at **Annex. 16.II, page no: 21 to 25.**

Finance Committee may like to consider & approve the same with effect from the new batch 2019-20 onwards.

Decision: *Deferred due to lack of sufficient information related to % of increase with respect to previous structure. To be brought to next meeting with full information.*

Item No: 16.3: According approval for Provident Fund of Daily Wages under Third party / Contractor

A communication received from Shri. S Dey, Assistant P.F. Commissioner, OIC, vide no.: SSO/NIG/Compliance/18 dated 21st Feb 2018 regarding enrolment of workers under Employees' Provident Fund is placed at **Annex-16.III, page no: 26 to 52.** So it is requested that as per EPF and MP Act 1952, NIT Arunachal Pradesh has to pay its share of amount and monitor the payment / deposition of amount in EPF account under the third party contractor engaged by them. The breakup of EPF Payment is as follows:

- a. Employer's contribution: 12% (of total payable wages)
- b. Employee's contribution: 12% (of total payable wages)
- c. Employer's share towards insurance cum administrative charges: 1.15% (of total payable wages)

Finance Committee may like to consider & approve as proposed.

Decision: *FC suggested that the Govt. Order / guidelines should be thoroughly followed and no liability on part of Ministry of HRD should be there in addition to the contracted value. It is the responsibility of the third party contractor to deduct requisite amount towards the EPF contribution (both employee as well as the employer). Institute may*



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also check with other Institutes as per prevailing practice and put up the same in the next meeting

Item No: 16.4: According approval of Maintenance of Hostels

Director with Dean Student Affairs, Chief Warden, Wardens and Engineering Cell visited all the temporary hostels at different locations on 21.09.2018 and 22.09.2018. During the visit and interaction with the students, many issues on many repair / replacement works were pointed out [**Annex-16.IV, page No: 53 to 71**]. Based on the report Engineering Cell prepared a tentative budget for individual hostels which is placed as shown below:

Sl. No	Name of the Hostels	Proposed Amount (Rs.)
1	Deer Hall of Residence for Boys'	Rs. 2,28,335/-
2	Dikrong Hall of Residence for Boys'	Rs. 1,35,000/-
3	Hornbill Hall of Residence for Girls'	Rs. 15,000/-
4	Lagun Hall of Residence for Boys'	Rs. Rs. 7,70,200/-
5	Law College Girls' Hostel	Rs. 1,11,700/-
6	Pragati Hall of Residence for Boys'	Rs. 92,000/-
7	Tiger Hall of Residence for Boys' (Dining and Kitchen)	Rs. 11,51,860/-

Each of such repair works will be carried out by our outsourced manpower after procuring items through limited tender as per GFR. Due to need of repair work on time-bound urgency and of limited availability of funds on date, some works will be done judiciously and methodologically in phases.

Finance Committee may like to consider & approve the same.

Decision: *A committee may be formed and urgent maintenance works may be taken up on priority basis and GFR 2017 needs to be followed and procurement should be done through GEM only.*

Item No: 16.5: Procurement status of Central Library

Procurement of e-resource for Academic year 2019-20:

The Central Library of NIT-Arunachal Pradesh has subscribed the following e-resources for the Academic year of 2018-19 as per the negotiation rate of e-shodh sindhu Consortium. As per the list, total eight numbers of e-resources have been subscribed for



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Academic year 2018-19. The payment of Sl. No. 1 to 3 has been paid by the Institute and the payment of Sl. No. 4 to 7 has been funded centrally by the Ministry of HRD for the Academic Year 2018-19. Now we need to renew the following e-resources for the Academic year 2019-20 as per decision in 9th Meeting of Library Committee held on 03/01/2019 [Annex-16.V, page no: 72 to 73]. For this purpose the estimated cost are as follows:

Sl. No.	Items of Procurement	Publisher	Price(2018)	Estimated Costs for 2019 (Rs.)
1.	Elsevier Science Direct 2 Subject Collections (Renewed for one year)	Elsevier	\$ 123,476.00	93,10,090/-
2.	IEEE IEL Online – Tier 2 (Renewed for one year)	IEEE	\$ 46,905.00 + GST	42,70,640/-
3.	Turnitin (Renewed for one year)	Turnitin (iGroup Infotech India Pvt. Ltd.	\$ 7,670.00 (Including GST)	5,95,668/-
4.	ASME (Renewed for one year)	The American Society of Mechanical Engineers	\$ 5,200.00	4,03,842/-
5.	ASCE (Renewed for one year)	American Society of Civil Engineers	\$ 6,705.00	5,20,724/-
6.	ACM Digital Library (New Subscription)	Association for Computing Machinery	\$ 7,326.00 + GST	6,71,363/-
7.	Springer Link 1700 Collection + Nature Journal	Springer Customer Service Center GmbH	€ 11,830/-	10,35,717/-
Total estimated cost of Rs.				1,68,08,044/-

Note: Estimated costs are calculated as per the rate of 2018 and for the year of 2019 it may be increased up to 3% as per previous status. Exchange rate has been followed for Pound @ Rs. 96.60, Euro @Rs. 85.00 and US Dollar @Rs. 75.40 as per the GOC rate of December 2018.

Finance Committee may like to consider & approve as proposed.

Decision: Noted and Recorded. Sl. No. 1-3 will be procured through TEQIP for this financial year. For Sl. No. 4-7 no action is required as it is funded centrally by the Ministry of HRD.



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Item No: 16.6: Pay fixation of Trainee Teacher

As per office order No.F.23 – 12 / 2009 – TS.III (Pt.) dated 22nd March, 2013 recommendations of the review committee on Trainee Teachers scheme that needs to be implemented in NITs were circulated. Based on the above recommendations our Institute recruited a Trainee Teacher, but currently we are facing a problem related to pay fixation of Trainee Teacher after completion of M.Tech.

Two calculations have been done which can be seen as an attachment

Option A: Based on Kakodkar review committee the total gross salary is around Rs. 38,807/-.

Option B: Based on prevailing DA the total gross salary as per calculation is Rs. 53,575/-.

So if clear information regarding this may be communicated to us so that pay fixation of our Trainee Teacher can be made.

A communication had been sent to Ministry of HRD vide letter no NIT/AP/Accts-92/2015-16/919 dated 6/12/2018 regarding "Pay fixation of Trainee Teacher" is placed in **Annex. 16.VI, page No: 74to76**

Finance Committee may like to consider & place before the BoG for approval.

Decision: The matter was under consideration in MHRD, so the item was deferred. The matter will be examined by the Ministry of HRD.

Item No: 16.7: Increment of Salary who joined under 3 tier faculty structure

Ten applications received from faculty members who joined during the year 2012-13 under 3-tier faculty structure with M.Tech qualification, but during their recruitment initial 2 increments were not given to the Assistant Professor under PB3 with Grade Pay Rs. 6000/- which may be seen at **Annex. 16.VII, page No: 77 to 115**. And also after completion of their PhD the faculty members are asking for additional 7 increments as per 4 Tier flexible faculty structures which were not given to them.

So expert from Ministry as well as from other Institute may be deputed to look after the matter and sort out the issue.

Finance Committee may like to consider & place before the BoG for approval.



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Decision: Noted. Three tier faculty structure has provisions of two increments at AGP of Rs.6000/- for faculty appointed on contract with M.Tech qualification. The four tier-flexible faculty structure did not have any provision of automatic migration to the salaries and AGP's of the four tier flexible faculty as any change in the AGP's was purely through Selection Committee. Therefore, seven advance increment cannot be given until and unless the faculty members are recruited as per four tier flexible faculty structure.

Item No: 16.8: According approval of startup grant for faculty members

NIT Arunachal Pradesh has a practice of Startup Grant to help ongoing research activities of the Institute as per the decision of the 10th meeting of Council of National Institutes of Technology, Science Education and Research (NITSER) held on 26th May, 2017 at IAS, Shimla, at Annex-III under item no: 1.7 on recommendations of Dr. Vijay Thadani Committee on Research Pathways for NITs [Annex- 16.VIII, page no: 116 to 117]. Earlier this facility was given to the Department rather than given to Faculty Member without any formal guidelines. Now following guidelines are proposed to continue the Startup Grant.

1. The grant will be given to newly joining faculty members to encourage for starting research.
2. Faculty member joining within last 3 (three) years and having no sponsored project will be admissible.
3. Maximum admissible startup grant will be upto Rs. 3 (three) lakhs for each faculty member.
4. A newly joined faculty member has to apply for the startup grant with a research proposal to Dean (R&D).
5. A committee will evaluate & recommend the proposal.
6. If needed the newly joined faculty members may apply with the help of a Sr. faculty members.
7. The grant will be allowed for a maximum period of two years.
8. A progress report needs to be submitted to Dean (R&D) every six months for review of the startup grant. After completion of the project a final progress report with UC and SE needs to be submitted to Dean(R&D).



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9. The grant will include consumables, equipments, purchase of computer and fabrication cost, etc. All the procurements should be done with the prior approval of Competent Authority. No JRF/SRF/RA will be admissible under the startup grant. No travel grant will admissible under this grant.
10. The faculty member should apply for external sponsored project and no further grant will be given in any circumstances.
11. A draft agreement has to signed with Dean (R&D) for startup grant.

Finance Committee may like to consider & approve as propose.

Decision: Noted and Approved.

Item No: 16.9: According approval of maintenance of Guest House at Yupia.

As per 15th FC of NIT Arunachal Pradesh under agenda item no:15.6 and 20th BoG of NIT Arunachal Pradesh under agenda item no : 21.20 , Institute already issued a notification regarding discontinuation of NIT Transit House at Guwahati.

Now Institute is conducting all meetings of Senate, B&WC, Selection Board, FC, BoG etc at NIT, Yupia and some in permanent campus at Jote. In this regard Peacock Hall of Residence for Girls' (Type-III Quarter of Govt. of Arunachal Pradesh) at Yupia will be converted as a Guest House for external experts and dignitaries. The quarter will be used for following purposes.

- I. Crèche in one quarter at ground floor
- II. Two nos of quarters as Guest House
- III. Other three may be kept in reserve for future requirement.

Now it is proposed to sanction an amount of Rs. 9,00,000/- (Rupees nine lakhs) only for renovation and maintenance of the Guest House.

Finance Committee may like to consider & approve as proposed.

Decision: The item should be routed through B&WC and recommendations may be put up in the next meeting.



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Item No: 16.10: Reporting and Ratification of report of the Engineering Audit Committee for evaluation the percentage of work done at Permanent site of NIT Arunachal Pradesh

The Engineering Audit was held on 08/12/2018 regarding evaluation the percentage of work done at Permanent site of NIT Arunachal Pradesh. The Committee has submitted the report and the same is placed in **Annex-16.IX, Page No: 118 to 124.**

Finance Committee may like to approve and ratify the same.

Decision: Noted and Recorded.

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Annexure-1

Item No: 21.42.: According approval of 512 Mbps leased line service from Jio

National Institute of Technology Arunachal Pradesh has 1Gbps Internet connectivity provided by NKN since 2013, for most of the year (about 9 months out of 12), the link days disconnected for numerous reasons: heavy rainfall, landslides, power cuts at PoPs, fibre breakage due to road construction, etc. The report of downtime I enclosed with this letter. As a result, network connection stays unused. Consequently, students cannot study and research online, faculty members cannot perform educational tasks and staff are unable to do official duties required by them. Hence, the people of the entire Institute suffer from sub-optimal productivity levels. Moreover, administrative tasks remain stalled and communication with MHRD is disrupted and irregular, affecting the state of the Institute.

As an alternative, one proposal is received from Jio for 100Mbps Lease Line. The justification for this new 100Mbps Lease Line is given below:

1. Due to non-availability or unstable 1Gbps NKN line, many a time NIT Arunachal Pradesh missed very important as well as urgent meetings through Video Conferencing with different Ministry or other organizations. Our organization was unable to join the meeting for TEQIP with Ministry due to non-availability of Internet connection. Many placement drives got disrupted due to non-availability of Internet connectivity.
2. Although NIT Arunachal Pradesh is having 1Gbps connectivity for about 1000 people this new leased line will be used as a backup line for some of the sections like Administration (Director's Office, Registrar's Office, Account Section, Placement Cell etc), faculty, research Scholars and mainly for VC meetings so that official works, as well as research works, can go on smoothly.
3. 1Gbps NKN line originates from NIC Itanagar which is around 20km away from NIT Arunachal Pradesh where the four-lane construction is under construction and the new JIO Leased Line (Overhead Line) will come from JIO tower located at ITI campus which is very near (approx. 200 to 300 meter). So the fibre breakage probability is almost nil and this line can work as a stable backup line. Finally, when NIT Arunachal Pradesh will shift to its permanent campus this Lease Line will also be shifted.