



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

F.24/DIR/NIT(AP)/FINANCE COMMITTEE/2012

DATE:19/11/2018

MINUTES OF THE 15TH FC MEETING OF GOVERNORS MEETING OF NIT, ARUNACHAL PRADESH HELD ON 19/11/2018 (MONDAY) AT 1:00PM AT CONFERENCE ROOM OF NIT, ARUNACHAL PRADESH.

FOLLOWING MEMBERS WERE PRESENT IN THE MEETING:

1. Prof. Anil D Sahasrabudhe, Chairperson, BOG, NIT, Arunachal Pradesh & Chairman, AICTE, New Delhi
2. Prof Pinakeswar Mahanta, Director & Ex-Officio, NIT, Arunachal Pradesh
3. Sri Atop Lego, Chief Engineer, APPWD, Arunachal Pradesh
4. Dr. Mihir Kumar Shome, Associate Professor & Registrar I/C, NIT, Arunachal Pradesh.
5. Dr. Mainak Mallik, Dean (P&D) & Associate Professor, NIT, Arunachal Pradesh
6. Dr. Sanjeev Kumar Metya, Dy. Registrar(F) I/C & Assistant Professor, ECE, NIT, Arunachal Pradesh

Item No: 15.1: Confirmation of Minutes of 14th Meeting of the Finance Committee dated 13th April, 2018 & Action Taken Report

Decision: Minutes of 14th FC of NIT, Arunachal Pradesh were duly approved and Action Taken Reports were noted and approved.

Item No: 15.2: Ratification for Procurement of items for various laboratories of various departments.

Quotations were invited for procurement of various laboratory items and Furniture. As per 2-tier tendering process (firm's, technical bids and financial bid), bids were invited separately and examined separately to make the procurement process transparent and squarely fair. The tender papers were examined by the institute level purchase committee with due recommendation followed by vetting.

Based on vetted recommendation of Technical / Purchase committee constituted, Director accorded approval and sanction for procurement as stated in the table as below:

Sl no	Details	Amount
1	Order for Procurement of Sports Items To M/S Sports Collection	Rs. 2,33,666/-

M. Shome
28/11/18

Sanjeev
12/12/18

	Barapani, Naharlagun & Bank Tinali Itanagar, Arunachal Pradesh	
2	Pending Payment for 220nos Cots, 220nos Study Table and 220nos Study Chair at Jote M/S T. Y. Traders, Itanagar	Rs. 22,05,642/-
3	90% Payment for Equipments (R&AC lab), ME Department to M/S NiYo Engineers, Kothurd, Pune	3,29,456/-
4	90% Payment for Equipments (R&AC lab), ME Department to M/S Creative Lab, Haryana	Rs. 2,61,000/-
5	100% Payment to M/S North Eastern Trade & Agency, Banderdewa for servicing of Institute Ambulance	16,447/-
6	100% Payment of M/S Alliance Scientific, Guwahati for supply order for Environmental Engineering Lab Items, CE Department	Rs. 84,730/-
7	100% payment to M/s T A Enterprises, Nirjuli for procurement of Electrical Items Academic Block, Hostel	Rs. 2,30,577/-
8	Procurement of 2KVA Online UPS for Mechanical Engineering Department to M/S Maverick Technology, Guwahati	Rs. 85,970/-
9	Payment of M/S Green Valley Enterprises, Naharlagun for repairing of Photocopy Machine of Director's Cell	Rs. 35,782/-
10	Procurement of Furniture for ECR/2016/001029 Project, ME and Scholarship Section from M/S Green Valley Enterprise, Naharlagun	Rs. 94,700/-
11	100% Payment of M/S Saraswati Press Ltd., Kolkata for Printing of Cover file & Note Sheet of NIT,AP	Rs. 1,03,880/-
12	Order to Green Valley Enterprise, Naharlagun for Study Tables, Chairs, Almira for ME & Scholarship Section	Rs. 94,700/-
13	100% Payment to Victiory Trading Agency, Nirjuli for supply of Electrical Item for Academic Block & Director's Bungalow	Rs. 1,80,966/-

Handwritten signature
25-11-18

Handwritten signature
12/12/18

14	100% payment to M/S Rubu Store, Nirjuli for supply of Cleaning Items for Academic Block & Hostels	Rs. 68,480/-
15	2nos of 20KVA UPS for Dept of ECE	

Finance Committee may like to consider & place before the BoG for approval.

Decision: Noted and Approved as above items has been procured as per rules & regulations GFR. The Board also advised that GEM may be made operational as early as possible.

Item No: 15.3: Reporting and according approval of revision rate of Dearness Allowance to the Central Govt. Employees.

A communication received from Sri. Nirmala Dev, Deputy Secretary to the Government of India, vide no.: 1/1/2018-E.II (B) dated 7th September 2018 regarding revision rate of Dearness Allowance from 7% to 9% to Central Government employees with effect from 1st July 2018, is placed at **Annex-15.II, page no: 29.**

Finance Committee may like to consider & place before the BoG for approval.

Decision: Noted & Approved.

Item No: 15.4: Reporting & Ratification of Two number of New Hostel Building for newly Admitted Students.

As per the decision of 14th FC, NIT, Arunachal Pradesh under agenda Item No: 14.9 [Annex-15.IV.] the MoU for Rented Hostels is placed in [Annex-15.III, page no: 30-33]

Finance Committee may like to consider & place before the BoG for approval and ratification.

Decision: Noted, Recorded and Approved.

Item No: 15.5: According approval of Implementation of Medical Scheme Policy for the regular employees of the Institute and their family members.

NIT, Arunachal Pradesh is in practice of Medical Scheme policy for Students through United Insurance Company Ltd, Kolkata. NIT, Arunachal Pradesh has no Medical Policy for regular employees and their family members. As per decision of 13th Finance Committee Meeting under agenda Item 13.2 [Annex-15.IV, Page No: 34-47], NIT, Arunachal Pradesh collected document of Medical Insurance Policy of Regular Employees from IIT, Guwahati

The Terms & Conditions for implementing Medical Scheme Policy is placed in **Annex-15.IV, Page No: 34-47**

[Handwritten Signature]
28/11/18

[Handwritten Signature]
12/12/18

Finance Committee may like to consider & place before the BoG for approval.

Decision: Deferred.

Item No: 15.6: According Approval for discontinuation of NIT Transit House at Guwahati, Assam.

As per 14th Finance Committee under agenda item No: 14.10, NIT, Arunachal Pradesh made a MoU for NIT, Transit House at Gawahati on rented basis for three years [Annex-15.V, page No: 48-51]. NIT, Transit House is run by 04 contingent staff under third party. Total cost for running the Transit House is as below:

- [i] Transit House Rent @ Rs. 85,527/- per month
- [ii] Hire Charge for Furniture items @ Rs. 70,000/- per month
- [iii] Electricity Bill @ Rs. 15,000/- (on average) per month
- [iv] Salary of 04 contingent staff @ Rs. 44,516/- per month

Total Cost for NIT Transit House @ Rs.2,15,043/- (Excluding- TV Cable Connection bill) per month.

As per above statement a huge amount of money is being spent for Transit house at Guwahati but utilization of Transit House is not up to the mark. Now it is propose to discontinue the NIT Transit House. As per MoU for Transit House under clause 9 "It is agreed by both the parties that if any of the parties desires to terminate the present agreement before completion of the stipulated period, i.e 03 (three) years, for any valid reasons; a prior notice of 03 (three) months will have to be given by either of the parties" NIT, Arunachal Pradesh can discontinue the Transit House.

Finance Committee may like to consider & place before the BoG for approval.

Decision: Approved. NIT, Transit House at Gawahati may be discontinued with three months notice.

Item No: 15.7: According Approval of Maintenance of Hostels

Director with Dean Student Affairs, Chief Warden, Wardens and Engineering Cell visited all the temporary hostels at different location on 21.09.2018 and 22.09.2018. During the visit and interaction with the students, many issues on many repair/ replacement works were pointed out [Annex-15.VI, page No: 52-75] Based on the report Engineering Cell prepared a tentative budget of Rs.53,91,420/- (Rupees fifty three lakhs ninety one thousand four hundred twenty only) placed at [Annex-15.VI, page No: 52-75]

DD Home
28-11-18

DD Home
12/12/18

Each of such repair works will be carried out by our outsourced manpower after procuring items through limited tender as per GFR. Due to need of repair work on time- bound urgency and of limited availability of funds on date, some works will be done judiciously and methodologically in phases.

Finance Committee may like to consider & place before the BoG for approval.

Decision: *The items should be routed through B&WC and GFR must be followed. But it was also resolved that Institute should be shifted to its permanent campus as early as possible.*

Item No: 15.8: According Approval of non-availing Air India Flight

NIT, Arunachal Pradesh is located in remote area and the air connectivity is also very poor. Presently Air India connectivity from Lilabari Airport to Guwahati Airport is four days in a week and a lot time is consuming in travel where visiting other part of India / Aboard by faculty members. Similarly train connectivity to other part of India is also highly time consuming for Academic and Research works. There should be a minimum time consuming for travel under this circumstances faculty members travelling on academic and research related work may allow to avail non-air India flight. However, as per the GOI norms travel by air India strict to as per as possible, rest case to case basis travel by non-air India flight may be permitted.

Finance Committee may like to consider & place before the BoG for approval.

Decision: *Deferred but in case of exigencies Institute may refer the proposal to the Ministry of HRD for further consideration.*

Item No: 15.9: According Approval of Hike of Honorarium of Guest Faculty.

Presently NIT, Arunachal Pradesh is running 07 UG Programmes, 09 PG Programmes and Ph.D programmes with 800 (approx) students. NIT, Arunachal Pradesh having only 48 faculty members. For smooth running academic activities of the institute and due to shortage of faculty members, NIT, Arunachal Pradesh engaging Guest Faculty with honorarium as below as per 17th BoG under Agenda Item 17.7 [Annex-15.VII, page No: 76]:

Sl. No.	Status	Rate/hour	Maximum ceiling/month
A	Lecturers	Rs.1,000/-	Rs.30,000/-
B	Assistant Professor	Rs.1,500/-	Rs.45,000/-
C	Associate Professor	Rs.2,000/-	Rs.60,000/-
D	Professor	Rs.2,500/-	Rs.75,000/-

As NIT, Arunachal Pradesh situated in remote area it is difficult to get a Guest Faculty with above Honorarium against maximum ceiling per month. So, it is proposed that honorarium for Guest Faculty may be hike from next academic session as below:

Sl. No.	Status	Propose Rate per	Propose Maximum
---------	--------	------------------	-----------------

Signature
28.11.18

Signature
12/12/18

		hour	ceiling per month
A	Lecturers without Ph.D	Rs.1,000/-	Rs.40,000/-
B	Assistant Professor with Ph.D	Rs.1,500/-	Rs.60,000/-
C	Associate Professor	Rs.2,000/-	Rs.80,000/-
D	Professor	Rs.2,500/-	Rs.1,00,000/-

Finance Committee may like to consider & place before the BoG for approval.

Decision: Approved. The FC also advised to recruit faculty on contract basis.

Item No: 15.10: Seeking Advice and According Approval for revise rate of daily wages under Third Party Contractor.

An application received from Sri Tadar Akap, Labour Contractor, NIT, Arunachal Pradesh regarding revise rate of daily wages worker under third party [Annex-15.VIII, page no: 77-86] on 28/08/2018.

At present NIT, Arunachal Pradesh is paying Rs. 359/- per day to daily wages worker under third party contractor. As per Order of Ministry of Labour & Employment Govt of India vide no: 1/10(5)/2018-LS-II dated 03/04/2018 [Annex-15.VIII, page no: 77-86] NIT, Arunachal Pradesh have to pay Rs. 370/- [Basic wages Rs. 350/- + VDA Rs. 20/- as Arunachal Pradesh Class "C" cities] per day to daily wages worker under third party contractor.

Finance Committee may like to consider & place before the BoG for approval.

Decision: The rate of daily wages may be given as per the order issued by Ministry of Labour & Employment, Govt. of India time to time and the same may only be reported to Finance Committee / BoG.

Item No: 15.11: According Approval of Revised Rules for Medical Attendance, Treatment and Reimbursement for employees of NIT, Arunachal Pradesh

The revised rule for Medical Attendance, Treatment and Reimbursement for employees of NIT, Arunachal Pradesh is placed in Annex-15.IX, page no: 87-94.

Finance Committee may like to consider & place before the BoG for approval.

Decision: In the meeting it is resolved that the Institute should follow the existing medical rules of CS(MA) time to time.

Item No: 15.12: According Approval of Revised Rules for Cumulative Professional Development Allowance (CPDA) for faculties of NIT, Arunachal Pradesh

Shome
28.11.18

Shome
12/12/18

NIT, Arunachal Pradesh is in practice to follow the CCS rule for Cumulative Professional Development Allowance for faculty members with more than one year of service with proper completion of probation period as per decision in 17th BoG under item no.17.6 & 20th BoG under Agenda Item No 20.15.9 [**Annex-15.X, page no: 95-100**]. For smooth implementation of the Cumulative Professional Development Allowance in NIT, Arunachal Pradesh, further the plan for Cumulative Professional Development Allowance is placed in **Annex-15.X, page no: 95-100**

Finance Committee may like to consider & place before the BoG for approval.

Decision: The FC proposed that Institute should follow the guideline of Ministry of HRD / NITs Council and also advice to collect the papers from old NITs that how they had implemented the CPDA in their Institute.

Item No: 15.13: According Approval of Enhancement of building rent & new MOU for rented hostel building rents.

NIT Arunachal Pradesh presently having 09 (Nine) hostels on rent basis, among which 06 (Six) are private building rented after going through proper tendering process. MOU for 03(Three) nos rented private building (Lagoon, Mithun and Hornbill hostels) had expired on July 2017 [**Annex-15.XI, page no: 101-113**] and many times owners of building requested for rent enhancement, but new agreement was not made because of non-availability of regular Director, till then monthly renews was made for each buildings.

Owners of above three rented buildings submitted request letter for enhancement of building rent placed at **Annex-15.XI, page no:**

S/n	Name of hostel	Building (capacity)	Current rent per month	Claimed enhanced rent	% of enhancement claimed
1.	Lagoon	51 Boys	Rs 1,40,000/-	Rs 2,00,000/-	42.8%
2.	Mithun	76 Boys	Rs 1,30,000/-	Rs 2,22,340/-	71%
3.	Hornbill	56 Girls	Rs 70,000/-	Rs 84,000/-	20%

Any clause regarding enhancement of building rent was not included in previous MOU therefore; provision can be made in the fresh agreement. Since students are already occupying the assets with full, it would be wise to continue with the same buildings, and there is no fixed percentage for enhancement in rent of private owned building, in new MOU flat **20%** increase in rent for a period of three years may be permitted by board.

It is propose that 20% enhancement of building rent and signing of new MOU for next three years.

Finance Committee may like to consider & place before the BoG for approval.

Signature
28/11/18

Signature
12/12/18

Decision: Flat 20% increase in building rent may be given for three years. New MoU may be signed on yearly basis only upto three years.

Item No: 15.14: According Approval of Payment of rent due in respect of deer hostel

NIT, Arunachal Pradesh signed MOU with Urban Development & Housing Govt. of Arunachal Pradesh for one building for hostel in the year 2014 with capacity of around 184 and monthly rent of Rs 4, 07,924/- , and security deposit and advance payment for the month of July-August 2014 has been made, when checked by Chief Warden in March 2018, it was found that no payment was made till date except Security Deposit and advance payment, and now the cumulative rent till 1st June 2018 becomes Rs.1, 95, 40,870/- placed in **Annex-15.XII, page no: 114-116**

In 20th BoG; NIT, Arunachal Pradesh under Agenda Item No: 20.15.22 decided that the matter was “deferred and to be placed in next BoG”.

Further, one official communication have been received from Deputy Director UD & Housing for clearing dues or face legal action.[]; On 8th Oct'18 Director, NIT, Arunachal Pradesh along with Chief Warden met with Dy. Director UD & Housing and Deputy Commissioner Papumpare for renewal of same MOU because majority of students are staying in that building. And also taken permission for due date of repayment upto December, 2018.

Now it is proposed to release due rent amount of Rs.1, 95, 40,870/- (Rupees one crore ninety five lakhs forty thousand eight hundred seventy only) to UD & Housing and Deputy Commissioner, Papumpare.

Finance Committee may like to consider & place before the BoG for approval.

Decision: Approved as proposed.

Item No: 15.15: According Approval of selection of hostel mess caterer and opening of separating mess account

Many times students protested for low quality of food in hostels, many students also got sick in past, because the caterer was selected by lowest quoted rates.

Present Director, NIT Arunachal Pradesh after his joining visited all 09 (nine) Hostels along with Chief Warden and respective wardens on 22nd Sept'18, and found some issues which is to be rectified. Hostel mess should be Student oriented, all Hostels will have Mess committee, who will recommend good caterer to HMC (Hostel Management Committee) beginning of every semesters, HMC will fixed food menu and rate. Food quality will be checked on regular basis by the same committee.

[Signature]
28/11/18

[Signature]
12/12/18

[Signature]

Now HMC will open a new Saving Mess Account in name of "NIT AP MESS" cheque signatories will be Chief Warden and one HR (Hostel Representative) from 3rd year Student side. And monthly/quarterly audit report will be submitted to Institute without fail.

Finance Committee may like to consider & place before the BoG for approval.

Decision: Approved as proposed.

Item No: 15.16: According Approval for engagement of Medical officer on contract

Presently NIT, Arunachal Pradesh has strength of around 800 students and 109 employees and contingency staff at our temporary campus, Yupia without proper medical facilities since last two years. Situation may get worse in case of medical emergency if it is not prioritized and treated on urgent basis. In this regard NIT, Arunachal Pradesh required 02 nos. (two) of visiting Medical Officer on contract. Payment shall be limited up to Rs.40,000/- on monthly basis.

Finance Committee may like to consider & place before the BoG for approval.

Decision: Approved as proposed. The FC advised selection may be made under open advertisement.

Item No: 15.17: According Approval of Ph.D. admission under TEQIP-III fund

In a Meeting of Director with TEQIP-III Committee of NIT, Arunachal Pradesh dated 16/10/2018 under Agenda Item No-5 [Annex-15.XIII, page no: 117-118] it is decided that NIT, Arunachal Pradesh having limited number of regular Ph.D. scholar (Full time) under MHRD fellowship, therefore new Ph.D (Full time) scholar may be admitted under TEQIP-III project (Research Assistantship head). TEQIP-III fund is available to provide fellowship approximately for 15 numbers of research scholar for Ph.D. Initially the fellowship will be available for one year and may be extended till the completion of the TEQIP-III project. Thereafter the research scholar may be converted into a part-time scheme without any fellowship.

Finance Committee may like to consider & place before the BoG for approval.

Decision: Approved.

Item No: 15.18: According Approval for opening a Saving Bank Account

NIT, Arunachal Pradesh is maintaining Current Account since its inception for receiving Grant-in-Aid and Expenditure thereof. So, Institute incurs loss of interest on Grant-in-Aid. In every year CAG give observation to convert Institute's Current Bank Account into Saving Bank Account. Recently Internal Audit has made by Ministry of Human Resource Development, Govt.

AS/home
25/11/18

Abolob
12/12/18

of India. Members of Internal Audit advised us to convert Institute's Current Bank Account into Saving Bank Account. A correspondence was also made with Ministry of Human Resource Development, Govt. of India [Annex-15.XIV, page no: 119-121]. Now it is proposed to convert Institute's Current Bank Account into Saving Bank Account

Finance Committee may like to consider & place before the BoG for approval.

Decision: Approved. Authorization letter may be sent to Ministry of HRD duly signed by Director, NIT, Arunachal Pradesh.

Item No: 15.19: According Approval for Pay Protection of Dr. P Mahanta, Director, NIT, Arunachal Pradesh

A communication was sent to Ministry of Human Resource Development, Govt. of India vide no: NIT/AP/PF/2018/84/710 dated 25/10/2018 regarding "Pay Protection of Prof Pinakeswar Mahanta, Director, NIT, Arunachal Pradesh" and in view of that MHRD had sent a reply vide no: F.No – 14-17/2016 – TS.III dated 2nd November, 2018 and asked for opting the given options mentioned below:

- (1) The Pay of Rs. 2,10,000/- (fixed) plus special allowances of Rs. 5,000/-
- (2) The pay of Rs. 2,24,100/- plus Deputation (Duty) allowance and that should not exceed Rs. 2,24,100/-

Based on this, his consent was taken and Prof Pinakeswar Mahanta, Director, NIT, Arunachal Pradesh opts to draw pay of his parent post, where his Basic pay plus Deputation (Duty) allowance will not exceed of Rs. 2,24,100/-

To be placed in on the Table [Annex-15.XV, page no: 122-128]

Finance Committee may like to consider & place before the BoG for approval.

Decision: Approved. Written consent may be taken from Prof Pinakeswar Mahanta, Director, NIT, Arunachal Pradesh

Item No: 15.20: Financial support to Dr. Manas Pratim Dutta for cost incurred during operation of Cochlear Implantation of his son

Master Ayushman Dutta (2 years old), son of Dr. Manash Pratim Dutta, Assistant Professor, Department of CSE was diagnosed as hearing impaired child with profound hearing loss on both ears. As per doctor's suggestion, his son was operated and implanted on both ears (Cochlear Implantation) at Pratiksha Hospital Guwahati as there was no other solution to recover his impairedness. Prior to perform the operation at Pratiksha Hospital, Guwahati which is the nearest hospital for such operation from NIT Arunachal Pradesh (empanelled under the Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice and Empowerment, Government of India, New Delhi), Dr. Dutta has taken all levels of referral from

[Handwritten signature]
28/11/18

[Handwritten signature]
12/12/18

Tomo Riba State Hospital, Naharlagun followed by Directorate of Health Services, Naharlagun, Govt. of Arunachal Pradesh. Further as per the directive of the then Director Prof. Bandyopadhyay, Dr. Dutta has endorsed his claim along with all bills from concerned ENT specialist of Tomo Riba Hospital followed by Chief Medical Superintendent. Dr. Dutta has claimed for medical reimbursement as under:

Sl No.	Particulars	Submitted amount	Entitled amount
1	Cost of cochlear implantation	Rs. 27,30,000/-	Rs. 5,35,000/-*

*as per the circular issued by Ministry of Health and Family Welfare, Department of Health & Family Welfare, New Delhi dated on 12th June, 2009 [**Annex-15.XVI, page no: 129-132**].

As this circular was issued in 2009 which seem to be an old one and the cost of implantation have increased over the time so this is a request to FC whether Dr. Dutta may be given with some more financial support over his entitlement.

Finance Committee may like to consider & place before the BoG for consideration and approval.

Decision: The admissible amount may be reimbursed as per CS(MA) rules & regulations.

Item No: 15.21: According Approval for 100 Mbps leased line service from Jio

National Institute of Technology Arunachal Pradesh has 1Gbps Internet connectivity provided by NKN since 2013. However, for most of the year (about 9 months out of 12), the link stays disconnected for numerous reasons: heavy rainfall, landslides, power cuts at PoPs, fibre breakage due to road construction, etc. The report of downtime is placed in **Annex-15.XVII, page no: 133-141**. As a result, network connection stays unused. Consequently, students cannot study and research online, faculty members cannot perform educational tasks and staffs are unable to do official duties required by them. Hence, the all the members of the entire Institute suffer from sub-optimal productivity levels. Moreover, administrative tasks remain stalled and communication with MHRD is disrupted and irregular, affecting the state of the Institute.

According to the TEQIP programme, Jio Wi-Fi is supposed to be installed on the Institute premises free-of-cost. However, there is unwillingness to invest significant infrastructure in a temporary campus.

As an alternative, Jio is offering the Institute an Internet Leased Line service. Two plans are offered: [Plan-A] 100Mbps for 10 lakh INR plus GST annually along with free Wi-Fi service in the Institute and [Plan-B] 500 Mbps for 30 lakh INR plus GST annually. Presently NIT, Arunachal Pradesh is having more than 800 users.

[Handwritten signature]
22/11/18

[Handwritten signature]
12/12/18

Now, it is propose to opt for [Plan-A] 100Mbps plan with free Wi-Fi for better performance and user experience to meet uninterrupted internet service for faculty, staff and students with annual expenditure of Rs. 10,08,000/- (annual rental charges) plus Rs. 25,000/- (one time charges).

Finance Committee may like to consider & place before the BoG for approval.

Decision: *Approved as proposed subject to shifting of the same once the permanent campus is occupied. GFR must be followed.*

Item No: 15.22: Reporting of Draft Separate Audit Report for Financial Year 2017-18

The Separate Audit Report for FY 2017-18 is placed in **Annex-15.XVIII, page no: 142-151** for information. This may be noted that the audit report was fairly clear & satisfactory.

Finance Committee may like to consider & place before the BoG for approval.

Decision: *Noted and Approved.*

Item No: 15.23: Delegation of financial authority.

The following is proposed under delegation of financial sanctioning authority.

Designated Officials	Consumables & Components	Equipments at a lot	Furniture at a lot	Construction through tender	Construction through PWDs and Govt. agencies
Director	Rs. 10.00 Lac.	Rs. 50.00 Lac.	Rs. 25.00 Lac.	Rs. 200.00 Lac.	Rs. 500.00 Lac.
Deans	Rs. 15,000/-	Rs. 50,000/-	Rs. 10,000/-	Rs. 10,000/-	Rs. 1.00 Lac.
Registrar	Rs. 10,000/-	Rs. 25,000/-	Rs. 5,000/-	Rs. 5,000/-	Rs. 50,000/-
HoDs	Rs. 10,000/-	Rs. 25,000/-	Rs. 5,000/-	Rs. 5,000/-	Rs. 50,000/-

Finance Committee may like to consider & place before the BoG for approval.

Decision: *Approved as proposed. The Board also advised that GFR provisions must be followed.*

Item No: 15.24: Daily Wages Provident Fund under Third party / Contractor

A communication received from Shri. S Dey, Assistant P.F. Commissioner, OIC, vide no.: SSO/Nig/Compliance/18 dated 21st Feb 2018 regarding enrolment of workers under Employees' Provident Funds is placed at **Annex-15.XIX, page no: 152-179**. So it is requested that as per EPF and MP Act 1952, NIT AP has to pay its share of amount and monitor the payment /

Approved
28/4/18

Approved
12/12/18

Approved

deposition of amount in EPF account under the third party contractor engaged by them. The breakup of EPF Payment is as follows:

- a. Employer's contribution: 12% (of total payable wages)
- b. Employee's contribution: 12% (of total payable wages)
- c. Employer's share towards insurance cum administrative charges: 1.15% (of total payable wages)

Finance Committee may like to consider & place before the BoG for approval.

Decision: *To be placed in the next FC meeting with more details. However the rate of daily wages has to be given as per the order issued by Ministry of Labour & Employment, Govt. of India time to time*

Item No: 15.25: Information of budget requirement in FY 18-19.

Budget for the financial year 2018 - 2019 was communicated with MHRD vide no: NIT/AP/Accts-29/2001-12/VOL-V/692, dated: 22.10.2018 is placed in **Annex-15.XX, page no: 180-181.**

Finance Committee may like to consider & place before the BoG for approval.

Decision: *Noted & Approved.*

Item No: 15.26: According Approval of Tendering of security service and rate fixation

NIT, Durgapur as Mentor of NIT, Arunachal Pradesh engaged M/s **Surakaha, Security Vijoyanagar (East Milonnagar) P.O CR. Building Dist. Dibrugarh Assam**, to provide Security Services to the institute. Since long time M/s Suraksha is continuing to provide the services as per MoU signed dated 01//09/2016 [**Annex-15.XXI, page no: 182-186**].

14th & 15th BoG had approved for floating of tender for engagement of Security Agency for meeting the legality of the issue. The process of tendering was getting delayed due to absence of regular Director, however, the process of tendering which may take time and extension of the party may be given accordingly.

Finance Committee may like to consider & place before the BoG for approval.

Decision: *Approved. The FC also advised that Tendering process must be done as per GFR as early as possible and a communication should be sent to Ministry of HRD regarding for extension of existing Agency for Security Service for smooth functioning of Institute*

Item No: 15.27: Drinking water at Mithun Hostel and Academic Block

Prashant
28/11/18

Prashant
12/12/18

The water quality at both Mithun Hostel and Academic Block is not upto the mark for which water filter was used. Currently both the filters are not working. The approximate cost will be Rs. 81,000/- (Alkaline + RO + UV) each. Therefore a total cost of Rs. 1,62,000/- may be incurred during the processes.

Finance Committee may like to consider & place before the BoG for approval.

Decision: Approved as proposed but GFR must be followed.

Item No: 15.28: Seeking Approval for TA claim of Dr. Deepak Gupta, Assistant Professor, CSE on his foreign trip

As per the decision of 20th BoG, NIT, Arunachal Pradesh under Agenda Item No: 20.15.10 regarding TA claim of Dr. Deepak Gupta, Assistant Professor, CSE on his foreign trip a communication made with MHRD vide no : NIT/AP/Estt-21/2011-12/VOL-VI/289 dated: 18/06/2018. For regularized the matter post-facto approval is required from the Board, the details of the TA claim of Dr. Deepak Gupta, Assistant Professor, CSE with correspondence of MHRD is placed in **Annex-15.XXII, page no: 187-257**

Finance Committee may like to consider & place before the BoG for approval.

Decision: Approved subject to fulfilling the existing relevant rule applied for other faculty members went aboard.

Item No: 15.29: Misc with the permission of Chair

Agenda Item 15.29.1: Approval for Honorariums for various administrative assignments.

Any honorarium to faculty/staff towards additional administrative assignments has to be disbursed as per MHRD notification Vide No: F.No 33-6/2011-TS.III dated 5th July 2012.

Decision: Noted and Approved.

Agenda Item 14.12: Approval for telephone/mobile bill reimbursement.

The telephone allowance has to be disbursed as per notification released from DoPT vide No. F.No. 24(3)/E.Coord/2018, Ministry of Finance, Department of Expenditure, New Delhi, dated 26th March 2018. Mapping has to be done based on the notification.

Decision: Noted and Approved.

****The meeting ended with a vote of thanks to the chair****

Dr. Home
28/11/18

Dr. Home
12/12/18

Dr. Home