



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

F.24/Dir/NIT(AP)/Finance Committee/2012

Date : 21/03/2016

**MINUTES OF THE 9TH MEETING OF THE FINANCE COMMITTEE OF NIT,
ARUNACHAL PRADESH HELD ON 21/03/2016 (MONDAY) AT 10:00 AM
AT THE CONFERENCE ROOM OF THE TRANSIT HOUSE OF NIT, ARUNACHAL
PRADESH, ADABARI GUWAHATI - 781039, ASSAM**

The following members were present in the meeting:

1. Dr. Gangan Prathap, Chairperson, BOG, NIT, AP & A P J Abdul Kalam Technological University, Thiruvananthapuram – 695 016, Kerala, India, Email: gp@niist.res.in.
2. Prof. C T Bhunia, Director, NIT, Arunachal Pradesh, Mobile No: 9436271829, E-mail: directornitap@gmail.com
3. Dr. Nabakumar Pramanik, DIC(F&A), NIT, Arunachal Pradesh, Mobile: 9436271050, E-mail: pramaniknaba@gmail.com
4. Air (Cmde) Retd. Ajay Kumar, Deputy Registrar, NIT-Arunachal Pradesh 09436271831, Email: deputyregistrar@nitap.in

Item No : 9.1 : Confirmation of Minutes of 8th Meeting of the Finance Committee dated 11th November, 2015 & Action Taken Report

Decision: The minutes of the 8th meeting of Finance Committee were duly approved and Action Taken Reports were noted with commendation.

Item No: 9.2 : Information for Procurement of Books at Central Library.

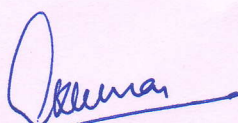
To procure Books requisitions were received from HoDs of different departments. As per GFR the books and e-journals were procured and renewed respectively which are placed in ANNEX-9.I.

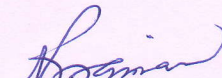
Finance Committee may like to note and ratify the procurement.

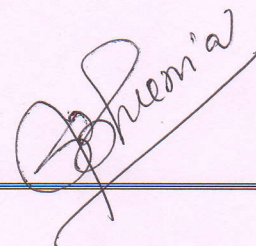
Decision: The procurement of books and e-journals as reported was duly ratified and approved. The codal formalities and GFR were found to be followed in strict compliance in the process of procurement.

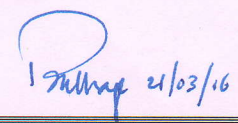
Item No: 9.3 : Information for Procurement of items for various laboratories of various departments.

Quotations were invited vide no : NIT/AP/PUR-15/2011/1221 dated 22/11/2015, NIT/AP/PUR-58/2014-15/1079-1081 dated 28/10/15, NIT/AP/PUR-57/2015-16/971-973 dated 08/10/15, NIT/AP/PUR-48/2015-16/950-952 dated 06/10/15 , NIT/AP/PUR-48/2015-16/1539 dated 20/01/16 , NIT/AP/PUR-50/2014-15/1341 dated 05/12/15 , NIT/AP/Lib/8//2012/1582 dated 30/01/2016 , NIT/AP/PUR-07/2011/1177 dated 19/11/15,


21.03.2016


21/3/16




21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

NIT/AP/ECE/Budget/2015/974-976 dated 08/10/15, DGS&D rate contract no. Computers/IT-1/RC-71090000/1215/81/o0259/4541/53758 dated 25/03/2015 for procurement of various laboratory items. As per 2-tier tendering process (firm's, technical bids and financial bid), bids were invited separately and examined separately to make the procurement process transparent and squarely fair. The tender papers were examined by the institute level purchase committee with due recommendation followed by vetting of external expert committee made of namely: Dr. Depika Devi, Assistant Professor, CE, NERIST, Dr.S.Samanta, AP, ME, NERIST, Dr.Ajay Bharti, AP, CE, NERIST, Dr.S.Mishra, Assoc. Professor, CE, NERIST.

The copies of advertisement & the vetted recommendations are placed at ANNEX-9.II. Based on vetted recommendation of Technical /Purchase committee constituted of external members Dr. Depika Devi, Assistant Professor, CE, Dr.S.Samanta, AP, ME, NERIST, Dr.Ajay Bharti, AP, CE, NERIST, Dr.S.Mishra, Assoc. Professor, CE, NERIST ---Director accorded approval and sanction for procurement as stated in the table as below:

Status of supply orders of various firms and approx. estimated cost therein is as follows:-

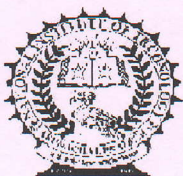
Name of labs	Deptt.	Name of firms	Status of order	Approx. Estimated amount	Remark
Geotechnical lab II	CE	1)M/s Fusion System, Ghy	Order Issued	Rs.176190 /-	
		2)M/s Techno System, Ghy	Order Issued	Rs.1535457/-	
Concrete & Highway Lab	CE	1)M/s Fusion System, Ghy	Order Issued	Rs.1867215/-	
		2)M/s Techno System, Ghy	Order Issued	Rs.135356/-	
Desktops	ME	M/s BMG Informatics, Ghy	Materials Received	Rs.1234396/-	
Smart Digital Podium	ME	M/s Edu Assessment Pvt. Ltd., New Delhi	Material installed	Rs.789825/-	
Furniture (Book Rack, table &	EE	M/s Dream House, Naharlagun	Material installed	Rs.365657/-	

Depika
21.03.2016

S.Samanta
21/3/16

Ajay Bharti

Dr. S. Mishra
21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

chair)					
Flex Boards	ME & CE	M/s Nabam Enterprises, Nirjuli	Material received	Rs.152360/-	
Thermal lab	ME	M/s Fusion System, Ghy	Order issued	Rs.1149750/-	
Dynamics lab	ME	M/s Techno System,, Ghy	Order issued	Rs.96600/-	
		M/s Creative Lab, Ambala	Order issued	Rs.745170/-/-	
Smithy & Foundry Shop Lab	ME	M/s Fusion Systems, Ghy	Order issued	Rs.1260368/-	
Measurement & Metrology Lab	ME	M/s Fusion Systems, Ghy	Order issued	Rs.1123015/-	
Geology Lab	CE	M/s Maverick Technologies, Ghy	Order issued	Rs.502278/-	
Transportation Lab	CE	M/s Maverick Technologies, Ghy	Order issued	Rs.537128/-	
		M/s Gollo Enterprises, Ghy	Material received	Rs.131425/-	
Transportation Lab	CE	M/s Techno Systems, Ghy	Order issued	Rs.291018/-	
Biotechnology Labs	BTCE	M/s Maverick Technologies, Ghy	Materials received	Rs.1465889/-	
Maths Lab	Mathematic a Software	M/s Micotech Software Pvt. Ltd., Kolkata	Order issued	Rs.1382588/-	
Furniture (Computer table, chair, Almirah)	EE	M/s Dream House, Naharlagun	Material installed	Rs.436484/-	
VLSI lab	ECE	M/s Elmax Projects & Services, Kolkata	Order Yet to be issued	Rs.10532130/-	
		M/s Maverick Technologies, Ghy	Order Yet to be issued	Rs.8332170/-	
Online E-learning course material	Academic	M/s IEEE Computer society, USA	Order issued	\$ 21,000 (will be paid in equivalent rupees)	
Software of Turnitin	Academic	M/s iGroup Infotech India Pvt. Ltd., Nodia	Order Yet to be issued	\$ 5000 (will be paid in equivalent rupees)	
Furniture		M/s Dream House,	Material		

Akumar
21.03.2016

Aswani
21/3/16

Phemia

Pal Singh 21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

(Computer table, chair, Office table & chair)	ME & Maths	Naharlagun	installed	Rs.772105/-	
---	------------	------------	-----------	-------------	--

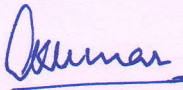
Finance Committee may like to ratify the same.

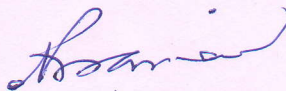
Decision: The procurement as reported for equipments of various laboratories and furnitures was duly approved and ratified as in the process of procurement all codal formalities and GFR were duly followed.

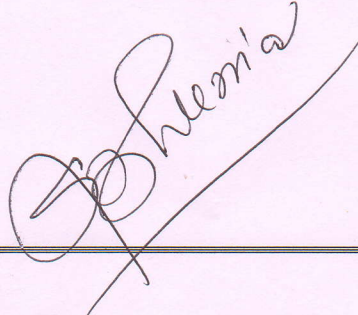
Item No: 9.4 : Reporting of status of different ongoing works at permanent site, Jote and approval of the fund released to construction agencies

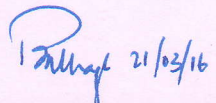
As per accorded approval of Vetting Committee, Buildings & Works Committee, Finance Committee and BoG of NIT, Arunachal Pradesh different construction works at the permanent site were allotted to various Govt. agencies. The status of the different ongoing works and released of fund given below:

Sl. No	Agency	Name of work	Sanctioned/Estimate d Amount	Total funds released (in lakh)	Requirement of fund	Status of work (% of completion)
{1}	{2}	{3}	{4}	{5}	{7}	{6}
1	Hindustan Prefab Limited, Govt. of India	Construction of Director's Bunglow, Administrative Building & Academic Building(Civil & Mechanical)	Rs. 5246.98 lakh	Rs. 2880.2728 lakh	Rs. 2366.7072 lakh	70%
2	Hindustan Prefab Limited, Govt. of India	Construction of Temporary Steel Bridge	Rs. 140.00 lakh	Rs. 17.60 lakh	Rs. 122.40 lakh	100%
3	Hindustan Prefab Limited, Govt. of India	Construction of 2 Nos.Academic Building (Chemical & Bio-Chemical)	Rs. 3480.69 lakh	Rs. 1698.57 lakh	Rs. 1782.12 lakh	60%
4	Hindustan Prefab Limited, Govt. of India	Construction of Hostel Buildings	Rs. 3936.32 lakh	Rs. 1417.07 lakh	Rs. 2519.25 lakh	40%


21.03.2016


21/3/16




21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

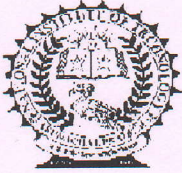
5	Hindustan Prefab Limited, Govt. of India	Construction of Retaining Wall (Director Bunglow & Admin Block), Road work & Miscellaneous work	Rs. 2017.87 lakh	Rs. 429.26 lakh	Rs. 1588.61 lakh	75%
6	Hindustan Prefab Limited, Govt. of India	Construction of UG Hostel for Girls and Type-IV(B) Qtr. for PEB Structure	Rs. 6540.00 lakh	Rs. 2354.40 lakh	Rs. 4185.60 lakh	52%
7	Hindustan Prefab Limited, Govt. of India	Construction of RCC U Shaped Drain cum Retaining wall for Hill Bottom of Administrative Building at NIT, Jote	Rs. 128.27 lakh	-	RS. 128.27 lakh	100%
8	Hindustan Prefab Limited, Govt. of India	Construction of RCC Slab over Temporary steel Bridge	Rs. 18.57 lakh	-	Rs. 18.57 lakh	100%
9	Hindustan Prefab Limited, Govt. of India	Construction of Academic Block (CSE + ECE)	Rs. 6229.01 lakh	Rs. 500.00 lakh	Rs. 5729.01 lakh	Yet to be started
10	CPWD, Govt. of India	Construction of Boundary Wall	Rs. 1913.24 lakh	Rs. 1195.75 lakh	Rs. 717.49 lakh	75%
11	CPWD, Govt. of India	Construction of Central Library	Rs. 7471.00 lakh	Rs. 1867.75 lakh	Rs. 5603.25 lakh	2%
12	Public Work Deptt. Govt. of A.P.	Construction of Approach Road	Rs. 276.31 lakh	Rs. 276.31 lakh	-	100%
13	Public Work Deptt. Govt. of A.P.	Construction of 480 capacity of UG Boy's & 384 capacity of UG Girl's Hostel	Rs. 7899.26 lakh	Rs. 1795.50 lakh	Rs. 6103.76 lakh	45%
14	Public Work Deptt. Govt. of A.P.	Up-gradation of Existing Approach Road, NIT, A.P.	Rs. 322.67 lakh	Rs. 64.53 lakh	Rs. 258.14 lakh	Started
15	Rural Work Deptt. Govt. of A.P.	Construction of Feeder Road, Internal Road & Main Road	Rs. 3866.28 lakh	Rs. 1651.70 lakh	Rs. 2214.58 lakh	60%
16	Rural Work	Construction of Retaining	Rs. 408.26	Rs. 231.66	Rs. 176.60	90%

Akumar
21.03.2016

Aswani
21/3/16

Prerna

5
Prerna
21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

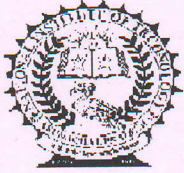
	Deptt. Govt. of A.P.	Wall in between Bridge & Entry Point	lakh	lakh	lakh	
17	Rural Work Deptt. Govt. of A.P.	Construction of Type-II Qtr.	Rs. 1604.00 lakh	Rs. 401.00 lakh	Rs. 1203.00 lakh	35%
18	Rural Work Deptt. Govt. of A.P.	Construction of Temporary Road	Rs. 34.02 lakh	Rs. 34.02 lakh	-	100%
19	Rural Work Deptt. Govt. of A.P.	Construction of Entrance Gate	Rs. 205.60 lakh	Rs. 51.40 lakh	Rs. 154.20 lakh	Started
20	Rural Work Deptt. Govt. of A.P.	Construction of 5 Bedded Medical Unit	Rs. 868.47 lakh	Rs. 217.11 lakh	Rs. 651.36 lakh	Started
21	Rural Work Deptt. Govt. of A.P.	Construction of Retaining wall (120 m)	Rs. 242.56 lakh	-	Rs. 242.56 lakh	Started
22	Rural Work Deptt. Govt. of A.P.	Construction of Storm Water Drain along the outer side of compound wall of NIT, Jote	Rs. 327.82 lakh	-	Rs. 327.82 lakh	Started
23	Water Resource Deptt. Govt. of A.P	Construction of Shopping Complex	Rs. 776.00 lakh	Rs. 394.00 lakh	Rs. 382.00 lakh	50%
24	Water Resource Deptt. Govt. of A.P	Construction of Retaining Wall to save Bridge	Rs. 552.00 lakh	Rs. 410.69 lakh	Rs. 141.31 lakh	100%
25	Water Resource Deptt. Govt. of A.P	Construction of Bamboo Type-I (17 Nos.) Quarter	Rs. 127.36 lakh	Rs. 127.36 lakh	-	100%
26	Water Resource Deptt. Govt. of A.P	Forest Clearance and construction of log bridge	Rs. 10.00 lakh	Rs. 10.00 lakh	-	100%
27	Water Resource Deptt. Govt. of A.P	Construction of Central Workshop	Rs. 511.24 lakh	Rs. 127.81 lakh	Rs. 383.43 lakh	Started
28	PHE & WS Deptt. Govt. of A.P.	Providing water supply at NIT,A.P. Jote	Rs. 870.92 lakh	Rs. 791.60 lakh	Rs 79.32 lakh	95%

Akumar
21.03.2016

Asom
21/3/16

Prerna

Prerna
21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

29	PHE & WS Deptt. Govt. of A.P.	Construction of Type-IV (A) Quarter	Rs. 2586.00 lakh	Rs. 1131.37 lakh	Rs. 1454.63 lakh	45%
30	PHE & WS Deptt. Govt. of A.P.	Construction of Approach road to Water Treatment Plant	Rs. 121.00 lakh	Rs. 62.25 lakh	Rs. 58.75 lakh	90%
31	Power Deptt. Govt. of A.P.	Providing power Supply at Jote	Rs. 112.45 lakh	Rs. 112.45 lakh	-	100%
32	PHE & WS Deptt. Govt. of A.P.	Construction of Compound wall around Water Treatment Plant	Rs. 34.29 Lakh	Rs. 8.57 lakh	Rs. 25.72 lakh	90%
33	PHE & WS Deptt. Govt. of A.P.	Construction of VIP & Faculty Guest House	Rs. 1451.40 lakh	Rs. 362.85 lakh	Rs. 1088.55 lakh	Building layout completed
34	PHE & WS Deptt. Govt. of A.P.	Construction of Water Testing Laboratory for Water Treatment Plant at NIT, Jote.	Rs. 9.18 lakh	Rs. 1.83 lakh	Rs. 7.35 lakh	Foundatio n work completed
35	PHE & WS Deptt. Govt. of A.P.	Construction of 2 Lakh Litres capacity water tank at NIT, Jote	Rs. 29.42 lakh	Rs. 5.88 lakh	Rs. 23.54 lakh	Yet to be started
36	PHE & WS Deptt. Govt. of A.P.	Construction of Type-IV Quarter (Sh: RCC Retaining wall)	Rs. 80.90 lakh	Rs. 16.18 lakh	Rs. 64.72 lakh	60%
37	PHE & WS Deptt. Govt. of A.P.	Restoration of Flood Damaged Water supply system at NIT, A.P.	Rs. 14.63 lakh	Rs. 2.92 lakh	Rs. 11.71 lakh	90%

Finance Committee may like to ratify & approve the same.

Decision: The status of different ongoing works at NIT-Jote executed by Govt. agencies/Departments was noted with high level of satisfaction. The reported release of fund was found to be in order and in compliance with GFR. Therefore, the release of fund to construction agencies as reported was duly ratified and approved.

Akumar
21.03.2016

Asanial
21/3/16

Prerna

7
Prerna 21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

Item No: 9.5 : According approval for contingency grant to Dr. S. K. Metya, HoD, ECE

An expenditure of Rs. 4,830/- (Rupees four thousand eight hundred and thirty) only regarding yearly contingency grant for procurement of Dell battery and keyboard for laptop has been received from Dr. S. K. Metya, HoD, ECE (ANNEX-9.III).

Finance Committee may like to consider & approve the same.

Decision: Finance Committee had taken strong exception in the claim of Dr. S.K. Metya, Assistant Professor, ECE as it amounts to impropriety and not as per Rules. However, as the procurement was already done in the department, the amount of Rs.4,830/- was approved as one time approval. Henceforth, no electronic items (Computer/Laptop) will be included in the yearly contingency grant to the members of faculty.

Item No : 9.6 : Reporting of IRG for FY 2015-16

The details of IRG for financial year 2015-16 are given below:

S/No.	Name	Amount in Rs
1	Tuition fee / Registration fee etc (B.Tech/ M. Tech/ MBA Online / Research Programme	24084493
2	Application fee (For Selection of members of faculty and non teaching staff)	68320
3	Tender Fee	24000
4	Late fine from Students	69395
5	Consultancy with TCS	155869
6	Private hiring of vehicles	1703
7	Interest credited on STDR	724931
8	Other	8075155
	TOTAL	33203866

Finance Committee may record it accordingly.

Decision: Noted. IRG may be spent as per policy earlier framed by FC/BOG.

Assamese
21.03.2016

Assamese
21/3/16

[Signature]

8
[Signature] 21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

Item No : 9.7 : Seeking approval for implementation of withdrawal of sitting allowance to Govt. nominees in meeting

A letter received from Ministry of Human Resource Development (MHRD), Department of Higher Education letter No. M.11018/15/2015-CDN dated 31st Dec. 2015 regarding stoppage of sitting allowance to Govt. nominees in meeting (ANNEX-9.IV).

Finance Committee may like to consider & approve.

Decision: Noted and may be implemented for the Govt. nominees from MHRD. However, a letter should be sent to Ministry regarding the category of Govt. nominees under NITs/IITs for clear view on the matter.

Item No : 9.8 : Information of UC furnished in FY 15-16

Utilization Certificate of financial year 2015- 2016 was furnished and sent to MHRD which is placed in ANNEX- 9.V for intimation & approval of Finance Committee.

Finance Committee may record it accordingly.

Decision: Noted and approved.

Item No : 9.9 : Information of budget requirement in FY 16-17

Budget of financial year 2016 - 2017 was furnished and sent to MHRD which is placed in ANNEX-9.VI for intimation & approval of Finance Committee.

Decision: Noted and approved.

Item No : 9.10 : Information on 1st reply to Audit Para in FY 14-15

The information regarding 1st reply to Audit Para in FY 14-15 is placed in ANNEX-9.VII for information & record of Finance Committee. This may be noted that the audit report was fairly clear & emphatically good.

Decision: Noted. Audit & Inspection Report was found to be quite satisfying.

Akumar
21.03.2016

Aswani
21/3/16

Prerna

9
Prerna 21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

Item No : 9.11 : According approval for withdrawal/recovery of Transport Allowances

The information regarding withdrawal/recovery of Transport Allowances of the employees of NIT, A.P. who are availing Institute Vehicles is as follows.

Tavelling Allowance Deduction from the Employees in the month of Jan & Feb,16

Sl.No	Designation	Name	Jan	Feb	Mar
1	2	3	4	5	6
1	Asst. Prof.	Dr. Utpal Kumar Saha	3504	3504	
2	Asst. Prof.	Mr. Anish Kr. Saha	3504	3504	
3	Asst. Prof.	Mr. Sahadev Roy	3504		
4	Asst. Prof.	Dr. Ananta Kr. Atta	3504	3504	
5	Asst. Prof.	Mr. Alak Majumder	3504	3504	
6	Asst. Prof.	Mr. Abir Jyoti Mondal	3504	3504	
7	Asst. Prof.	Mr. Shantanu Chatterjee	3504	3504	
8	Asst. Prof.	Dr. Susanta Maity	3504	3504	
9	Asst. Prof.	Mr. Koj Sambyo	3504		
10	Asst. Prof.	Miss Yaka Bulu	3504		
11	Asst. Prof.	Ms Yang Saring	3504		
12	Asst. Prof.	Ms. Jumrick Taipodia	3504		
13	Asst. Prof.	Dr. Kimjolly Lhouvum	3504		
14	Asst. Prof.	Dr. Pallabi Kalita Hui	3504		
15	Asst. Prof.	Ms. Nabam Rich	3504		
16	Asso. Prof.	Dr. Mihir Kumar Shome	3504	3504	
17	Asstt. Prof.	Dr. A. Vanav Kumar	3504	3504	
18	Asstt. Prof.	Lt. Achyuth Sarkar	3504	3504	
19	Asstt. Prof.	Dr. Sanjeev Kr. Metya	3504	3504	
20	Asstt. Prof.	Dr. Dipak Sen	3504	3504	
21	Asstt. Prof.	Dr. Tushar Dhabal Das	3504	3504	
22	Asstt. Prof.	Sri Anuran Bhattacharjee	1752		
23	Asstt. Prof.	Dr. Saikat Kumar Jana	3504	3504	
24	Asstt. Prof.	Dr. M. Berlin	3504	3504	
25	Asstt. Prof.	Dr. Abhik Banerjee	3504	3504	
26	Asso. Prof.	Dr. Mainak Mallik	3504	3504	
27	Asstt. Prof.	Dr. Anup Paul	4380	3504	
28	Asstt. Prof.	Dr. Shakti Prasad	1752	3504	

Akumar
21.03.2016

Asstt. Prof.
21/3/16

[Signature]

[Signature]
21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

29	Asstt. Prof.	Sri Rajib Jana	876	3504	
30	Asstt. Prof.	Dr. S. Mukhopadhyay	876	3504	
31	Asstt. Prof.	Sri Shubhajit Das	3504	3504	
32	T.A (System)	Sri Raju Sharma	1752	1752	
33	Technician	Ms Priyanka Kumari	876	876	
34	Technician	Sri Suraj Chetry	876	876	
35	Technician	Ms Takam Junali	876	876	
36	Technician	Sri Dilip Rana	876	876	
37	Technician	Sri Nabum Tado	876	876	
38	Library Asstt.	Sri Nich Heri	876	876	
39	Technician	Sri Amit Das	876	876	
40	JA	Sri Tapabrata Adhikary	1752	1752	
41	Technician	Ms Baken Nyodu	876	876	
42	Technician	Ms Teli Yani	876	876	
43	JA	Miss Momi Das	876	876	
44	JA	Sri Shibo Chetry	876	876	
45	Multitasking Staff	Shri Raja Ghosh	876	876	
46	Multitasking Staff	Mrs Gambom Ngomdir	876	876	
47	JA	Shri Mon Bhola Modak	876	876	
		Total	116508	92856	0

This is to comply with Audit para vide para no. I of Audit report No. AB/AP/IR/NIT/2014-14/108 dated 23.11.2015.

Finance Committee may like to consider & approve the same.

Decision: Noted & concurred.

Item No : 9.12 : Seeking approval in enhancing examination/evaluation fee of PhD Thesis

As per existing norms of NIT, A.P. the members of the Board of Examiners were paid USD 50 for External Experts and Rs. 1000/- for Internal Experts by the Institute for the examination of the thesis and the oral examination separately. However, some of them are not interested with the honorarium amounts as mentioned above. Therefore, to encourage them a revised honorarium amounts for Thesis examination/evaluation is proposed as below:

For Internal Examiner.....Rs. 4000/-

For External Examiner (Outside the Country).....USD 200

Arjun
21.03.2016

Arjun
21/3/16

Arjun

Arjun
21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

Finance Committee may like to consider & approve the same.

Decision: Approval was accorded as proposed.

Item No : 9.13 : Seeking approval regarding Vehicle (LMV) for regular Police Petrolling at NIT, Jote.

In response to this Institute letter No. NIT/AP/Estt-20/2011-12/1587-1590 dated 1/2/2016, S.P., Papumpare District has requested the Institute Authority vide letter No. SP/PP/YPA/R-96/15/246 dated 29 Feb 2016 to provide LMV Vehicle for petrolling at least twice in a week at NIT, Jote Main Campus Area as the Police Station at Jote/Balijan areas have no Vehicle and adequate number of Police Personel (ANNEX-9.VIII).

Finance Committee may like to consider & approve the same.

Decision: Approved as proposed.

Item No : 9.14 : Information of Audit observations regarding utilization of Cumulative Professional Development Allowance (CPDA)

A letter was received from MHRD vide letter No. F.No.33-2/2016-TS.III dated 21st January, 2016 on Audit observations regarding utilization of CPDA (ANNEX-9.IX). In this letter it has been advised to avoid purchases of computers, computer peripherals, tablets, interactive media books etc. under the contingent expenses of CPDA.

Finance Committee may record it accordingly.

Decision: Noted and approved.

Item No : 9.15 : Ratification of Visit of Prof. B. P. Sinha at NIT, AP.

Prof. B. P. Sinha will be visiting NIT, AP, from 9th April 2016 to 8th May 2016 as a distinguished visiting Professor. As per 9th BOG decision he also visited NIT, AP, in last year was for 30 days. As per BOG decision and as per the pay slip of Prof. Sinha, the payment amount will be Rs. 1,96,065/- [2,19,765 (Gross salary)- Rs. 23,700/-(House rent) for 1 Month (30 days) (ANNEX-9.X).

Finance Committee may like to ratify & approve the same.

Quaman
21.03.2016

Asaman
21/3/16

Sharma

Sharma 21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

Decision: Approved as proposed. This approval will be taken as a Policy decision in future for such cases of inviting Visiting Distinguished Professor.

Item No : 9.16: Seeking approval in revision of pay daily wages under contingency grade/third party contract

The institute has employed contract workers for housekeeping and upkeep of academic and hostel campuses. Also security guards on contract are employed to provide security to each of the campuses. At present remuneration given is as follows

- | | | |
|-------------------------------|---|-----------------|
| (a) Sweeping/cleaning workers | : | Rs. 7000.00 pm |
| (b) Security without arms | : | Rs. 7000.00 pm |
| (c) Security with arms | : | Rs. 12000.00 pm |

Ministry of Labour and Employment Govt of India has issued order vide no.1/159(6)/2015-ls-II dated 30.09.2015 a revised remuneration rate as follows (ANNEX-9.XI):

- | | |
|---|-------------|
| (a) Sweeping /cleaning worker @ Rs. 236/day: | Rs. 7080.00 |
| (b) Security guard without arm @ Rs. 276 /day : | Rs. 8280.00 |
| (c) Security guard with arm @ Rs. 333/day: | Rs. 9990 |

The security guard with arms is presently being paid Rs 12000/pm.

Finance Committee may like to ratify and approve the above remuneration of Rs.7080/-, Rs.8280/- and Rs.12000/- per month respectively for the above three types of contract workers.

Decision: Approved as proposed.

Item No : 9.17 : Seeking approval of making e-tendering by upgrading existing ERP solution for e-office

The Institute has procured ERP solution for making e-office functional since April 2013. The ERP has following facilities functional:

Students master data creation and student information system, Examination management, Student fee management, Financial accounting system, Human resource management system

13

Daumar
21.03.2016

Asan
21/3/16

Sharma

Pradyumn 21/03/16



NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112

(Established by MHRD, Govt. of India)

Website : www.nitap.in, Fax No: (0360) 2284972

E-Mail: nitarunachal@gmail.com / admin@nitap.in

(attendance, salary, leave etc), Purchase Management, Letter receipt/despatch management. The functions are working satisfactorily. It is proposed to upgrade the ERP system by inclusion of e-tendering for which a quotation/estimate is received from the vendor and placed at ANNEX-9.XII.

Finance Committee may like to ratify & approve the same.

Decision: Approved as proposed as the proposal was received from the vendor who was earlier allotted the work under open tender and due selection process.

Item No : 9.18 : Misc with the permission of Chair

FC also noted and ratified UC/Fund requisition sent to MHRD vide letter no. NIT/AP/Accts-29/2011-12/VOL-III/1843 dated 18.03.2016.

**** The meeting ended with a vote of thanks to the Chair****

Akumar
21.03.2016

Asst. Secy
21/3/16

Prakash 21/03/16