



# National Institute of Technology

(Established by Ministry of Human Resources Development, Govt. of India)

Yupia, District Papumpare, Arunachal Pradesh – 791112

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Minutes of the Meeting of 2<sup>nd</sup> Finance Committee of NIT, A.P. held on 10/03/2013 at 8:00 AM in the Conference Room of National Institute of Technology, Arunachal Pradesh, Yupia.

Following officials were present:-

1. **Dr. Gangan Prathap**, Chairperson, NIT, A.P., - In the Chair
2. **Prof. C.T. Bhunia**, Director, NIT, A.P. - Member
3. **Dr. Bubu Bhuyan**, HoD, IT, NEHU, Shillong - Member
4. **Sri P.K. Modak**, OSD, NIT, A.P. - Non-Member Secretary

At the outset the Chairperson welcome all the members present in the meeting and then the meeting called to order. After a brief discussion on agenda items, they were taken one by one.

**Agenda item No. 2.1** : Confirmation of the Minute of First Finance Committee and Action taken Report.

**Resolution** : The decision as recorded in the minutes of First Finance Committee is noted, recorded and agreed, and actions – taken – report was noted.

**Agenda item No. 2.2** : Information for Procurement of Laboratory items, Books, Internet, Furniture etc.

Sl No	Name of the Agencies	Amount of Rs.
<b>Laboratory Items / Internet etc</b>		
<b>For Department of ECE</b>		
1	M/S Maverick Technologies, Guwahati	Rs. 11,04,390/-
2	M/S ABC Enterprise, Kolkata	Rs. 5,54,910/-
3	M/S Elmax Project Services, Kolkata	Rs. 20,15,832/-
4	M/S Trident Teentds Pvt Ltd, New Delhi	Rs. 26,57,550/-
5	M/S Vishal Vyapar Viikash, Guwahati	Rs. 17,58,750/-
6	M/S Monorama Enterprise, Howrah	Rs. 56,27,253/-
<b>For Department of EEE</b>		
7	M/S Microline India, Kolkata	Rs. 3,64,600/-
8	M/S Maverick Technologies, Guwahati	Rs. 2,83,300/-
9	M/S ABC Enterprise, Kolkata	Rs. 1,53,000/-
10	M/S Elmax Project Services, Kolkata	Rs. 3,56,532/-
11	M/S Trident Teentds Pvt Ltd, New Delhi	Rs. 25,85,100/-

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12	M/S Vishal Vyapar Viikash, Guwahati	Rs. 33,50,000/-
13	M/S Monorama Enterprise, Howrah	Rs. 6,02,767/-
<b>For all Department</b>		
14	M/S JIL Information Technology, Kolkata	Rs. 15,84,276/-
15	M/S Pixel Solutions, New Delhi	Rs. 5,35,355/-
<b>Expansion of LAN/WAN at Boys &amp; Girls' Hostel at UD Building, Nirjuli</b>		
16	M/S Pixel Solutions, New Delhi	Rs. 10,80,350/-
<b>For Department of CSE</b>		
17	M/S Pixel Solutions, New Delhi	Rs. 11,50,000/-
<b>For Basic Science &amp; Humanities</b>		
18	M/S Maverick Technologies, Guwahati	Rs. 14,50,000/-
<b>Office Furniture</b>		
19	M/S Green Valley Enterprise, Itanagar	Rs. 14,15,000/-
<b>Books</b>		
20	M/S Trio Enterprise, Kolkata	Rs. 25,42,867/-
<b>Extension of Class Rooms at Temporary Campus, Yupia</b>		
21	M/S N R Enterprise, Arunachal Pradesh	Rs. 14,10,000/-
<b>Extension of Laboratory Room</b>		
22	M/S N R Enterprise, Arunachal Pradesh	Rs. 5,00,000/-

Quotation were invited vide no : NIT/AP/Estt-9/2011-12/918 dated 08/12/2012 for procurement of laboratories items and order no : NIT/AP/Estt-9/2011-12/1037 dated 13/01/2013 for procurement of Video conferencing & ERP solution

Comparative statement prepared and recommendation of Purchase Committee / Administrative recommendation and Vigilance Clarence has been taken. Items recommended for procurement are mostly lowest quoted basis.

**Resolution** : The proposal is approved as proposed.

**Agenda item No. 2.3** : Ratification of expenditure incurred for Hon'ble HRD Minister's visit for foundation stone laying ceremony

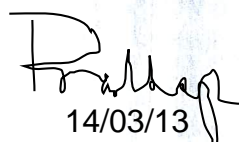
At present the Institute settled bill for the Foundation Laying Ceremony for about of Rs. 41,50,000/- only (for Pandal / Fooding / Misc). Bills for advertisement, transport charges TA/DA etc are yet to book. The total amount may come up to Rs. 65,00,000/-

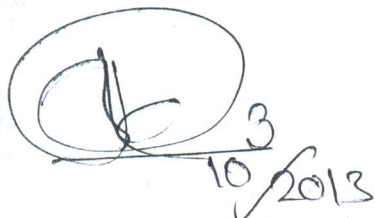
**Resolution** : The house approved present expenditure of Rs. 41.50 Lakh (Forty one point fifty lakh) only with the direction that further expenditure if any may be submitted for approval in the 3<sup>rd</sup> Finance Committee Meeting.

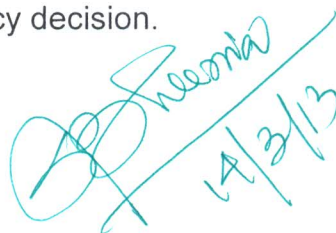
**Agenda item No. 2.4** : Approving matching grants for conferences:

Institute has to take part in research for which organizing conferences and seminars are of paramount importance. Sometimes, although grant from DST/DIT etc is available, the grant is approved subject to mashing/partial support from host institute. Therefore as a rule it is proposed that based on merit & requirement, the Director may release fund for such purposes within a ceiling of Rs 5 lac & Rs 10 lac respectively for national & international conferences.

**Resolution** : Approved as proposed, as it is a policy decision.

  
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**Agenda item No. 2.5** : Ratification of appointing of maximum 2 JRF in each disciplines in 2013-14:

Institute in a meeting of Director with Deans/HoDs has initiated to appoint maximum 2 JRFs in each discipline for initiating strong research culture that may be ratified

**Resolution** : Approved as proposed.

**Agenda item No. 2.6** : Ratification of expenditure incurred for Land Development

Land Development Work (1<sup>st</sup> phase) has been taken up from 01/02/2013 and the work is on the verge completion (to be coudeted on 10/03/2013. The work is allotted to Land Donors & Local people of Jote of Rs. 02 (Two) crore.

Land Development Work for the 2<sup>nd</sup> phase will be started from 2<sup>nd</sup> week of March'13 and the same to be completed within 31/03/2013 with an estimated cost of Rs. 200.00 (Two hundred lakh) only. The work will be allotted to Land Donors & Local people of Jote as like of first phase.

**Resolution** : The proposal is approved as land development work is essential for construction of Building / others. After cutting, depositing levelling of soil, it should be left for at least one year barren for decomposition for future construction.

**Agenda item No. 2.7** : Ratification for Work Order for Director's Bungalow / Academic Block etc

SI No	Name of the Work	Name of the Agencies	Amount
1	Construction of the Director's Bungalow	M/S Hindustan Prefeb Ltd, New Delhi (Govt. of India Enterprise)	Rs. 73,73,000/-
2	Construction of Academic Buildings (Civil Engineering and Mechanical Engineering)	M/S Hindustan Prefeb Ltd, New Delhi (Govt. of India Enterprise)	Rs. 40,00,00,000/-
3	Construction of Administrative Block	CPWD (Govt. of India) / M/S Hindustan Prefeb Ltd, New Delhi (Govt. of India Enterprise)	Rs. 30,00,00,000/-
4	Construction of Hostel Building 03 nos (for Boys' 02 nos and for Girls' 01 no) – Capacity 350 each Building	M/S Hindustan Prefeb Ltd, New Delhi (Govt. of India Enterprise)	Rs. 40,00,00,000/-
5	Construction for Boundary Wall – The work has already been approved by the 1 <sup>st</sup> Finance Committee and 5 <sup>th</sup> BoG Meeting. The work allotted to CPWD, Shillong, but they are not taking initiate for the work. So, if they are unavailing to take up the work the same may be allotted to M/S Hindustan Prefeb Ltd, New Delhi	M/S Hindustan Prefeb Ltd, New Delhi (Govt. of India Enterprise)	Rs. 21,26,00,000/-

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6	Construction of culverts, retaining wall etc	PWD, Govt. of Arunachal Pradesh, Doimukh Division, Doimukh, Arunachal Pradesh	Rs. 202.374 Lakh
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**Resolution** : The proposal approved as proposed except of the following modification :-

- (i) Construction of Hostel for Boys - 1 No
- (ii) Construction of Hostel for Girls - 1 No

is to be awarded to Arunachal Pradesh, PWD.

The works as approved above to be allotted to M/s Hindustan Prefab Ltd. New Delhi (Govt. of India Organisation) and Arunachal Pradesh. PWD by entering into Memorandum of Understanding for every individual works by doing formalities of vetting of cost estimate, its drawings etc by a competent authority.

It is also mentioned that priority of Construction to be given for following works for fund crisis and if the fund provided made available by the Government, then other works also to be taken up.

- (i) Academic Block (Civil and Mechanical Engineering)
- (ii) Hostel Building (Boys 1 No + Girls 1 No.)
- (iii) Administrative building.

**Additional Agenda item No. 2.8** : Procedure for calling quotations for construction work / purchase:

1. With the concurrence of construction committee, purchase committee and Chairperson, BoG, following procedures are in operation for purchase and construction works. These may be ratified.

Construction		Purchase	
Estimated Amount	Procedure	Construction	Procedure
₹ 2 lac ≤ E	APSR rate	₹ 15,000 ≤ E	Market survey
₹ 2 lac < E ≤ ₹ 5 lac	Limited call for quotation (N/B)	₹ 15,000 < E ≤ ₹ 1 lac	Spot purchase
₹ 5 lac < E	Open call for quotation (Advertisement)	₹ 1 lac < E	By quotation / tender

Director is authorized to apply discrimination in case of exigency.

Govt. Agencies / DGS&D rate / Authorized Dealer / Proprietary item; single quotation may be used for procurement purpose.

**Decision : Approved**

  
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2. **Allotment of land development, land clearance & small construction to be undertaken by the land donors and the villages of Jote** : As desired by local MLA, State Govt. & as observed by Hon'ble HRD Minister in his ceremonial address on Foundation Stone Laying Ceremony, small construction work, land development and land clearance are reserved for land donors & villagers of Jote. Further such decision is left to Director.

**Decision : Ratified & Approved**

3. **Consideration of providing 10% allowance service charge to the agency of security guard**: M/s Suraksha, Dibrugarh is providing security personnel in this institute as outsourcing. As per labour contract agency rules of Govt. of Arunachal Pradesh 10% of the monthly charge paid to security guard may be paid to M/s Suraksha as commission charge of the Security Personnel providing Agency M/s Suraksha, Dibrugarh.

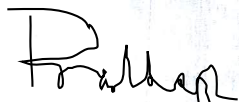
**Decision : Approved as proposed.**

4. Consideration of payment of about Rs. 9 lac spent on transportation etc. for the Foundation Stone Laying Ceremony by Dr. M. M. Pallam Raju, Minister of HRD held on 10/02/2013. This may be approved as special case.

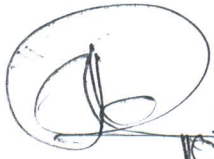
**Resolution** : The proposal as proposed is approved with the following observation.

Consideration of payment of about 9.00 lakh spent on transportation and other miscellaneous works for the Foundation Stone Laying Ceremony held on 10/02/2013, it is observed that the proposed requisition was received from the Ansal Samati Member of Jote Panchayat for invitation / transportation of local people of adjacent area like Balijan, Tapiosso, Holongi, Bassernello, Rakap, Songdoputa etc. preparation of traditional gates, preparation of kitchen, Renovation of Helipad, preparation of dining place for 4000 (four thousand) local people by bamboo etc for the Foundation Stone Laying Ceremony by Hon'ble Dr. M.M. Pallam Raju, MHRD Minister Govt. of India. This may therefore is approved due to obvious reason.

The meeting ended with vote of thanks to the Chair.

  
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