

**NIT/AP/Estt-47/2011-12**

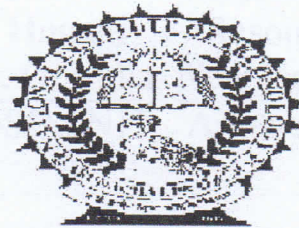
**Dated : 05/12/2-13**

# **National Institute of Technology, Arunachal Pradesh**

**Yupia, Arunachal Pradesh – 711112**

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## **Minutes of 4<sup>th</sup> meeting of the Finance Committee of National Institute of Technology, Arunachal Pradesh**

### **Minutes**

**Meeting No : 04**

**Venue : Board Room of NITTTR, Kolkata, Block FC, Sector-III, Salt Lake City, Kolkata 700106, West Bengal**

**Date : 05/12/2013**

**Time : 10:00am**



**The following members were present in the meeting :**

Sl No	Name & Address	Position Held
1	Dr. Gagan Prathap, gp@niscair.res.in	Chairperson
2	Prof. (Dr.) C. T. Bhunia	Director & Member (Ex-Officio)
3	Prof P. P. Sahu, Professor, Deptt. of Electronics & Communication Engineering, Tezpur University, Tezpur, Assam	Member
4	Sri Satpal Sharma, Under Secretary, IFD, Ministry of Human Resource Development, Govt. Of India, New Delhi	Member
5	Dr. S K Dutta, OSD, NIT, Arunachal Pradesh	Non-member Secretary

**Agenda Items :**

(1) Confirmation of the Minutes of 3<sup>rd</sup> Meeting of Finance Committee held on 04/08/2013 at NIT, Arunachal Pradesh, Yupia :

Minutes are in Annex-I with action taken reports : Minutes were distributed 04/08/2013 and till date no comment is received therefore, minutes may therefore be approved.

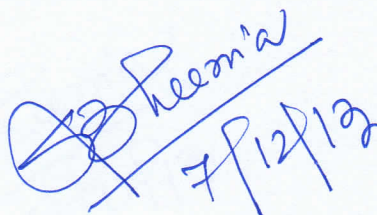
**For action taken report** – Annex-I may be referred to.

**Decision :** Minutes of the 3<sup>rd</sup> Finance Committee were duly approved & Action Taken reports were noted as done in strict compliance with the decisions of 3<sup>rd</sup> Finance Committee.

(2) **Reporting and approval for purchase of laboratory items :**

Open tenders were floated in National & Local news papers (Annex-II) for procurement of laboratory items of department of CSE. The departmental technical and the institute purchase committee recommended (Annex-III) for procurement of items from M/s BMG as below. The recommendation was further vetted by an external expert, HoD, CSE, Rajiv Gandhi University. Director accorded sanction for

  
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procurement based on vetting with further discount on negotiation as per financial power vested upon him by 1<sup>st</sup> FC and 3<sup>rd</sup> BoG. The order copy is placed at Annex-IV. This may be ratified.

Sl No	Name of the Agencies	Amount of Rs.
<b>Laboratory Items</b>		
<b>For Department of CSE</b>		
1	M/s BMG Informatics Pvt. Ltd.	Rs. 4465320/-
2	-do-	Rs. 440000/-
3	M/s Green Valley Enterprises (Repeat Order basis)	Rs. 509520/- (Tentative)

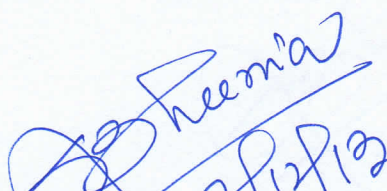
**Decision :** Approved as it was found that due codal formalities were followed in the process of procurement. It was further deliberated that a procedure may be framed to issue a laptop to each of the students at the time of admission. The framed procedures may be placed in next Finance Committee for consideration.

**(3) Construction of works by Govt. Agencies:**

The Vetting Committee & Building and Works Committee approved the following civil works: (Annex-V). This may be ratified and approved.

Sl No	Name of the Work	Name of the Agencies	Amount
1	Construction of Steel Bridge over River Jote	M/S Hindustan Prefeb Ltd, New Delhi (Govt. of India Enterprise)	Rs. 140.10 Lakh
2	C/o of Academic Block 03 (Nos), Guest House, Boys Hostels 1 (Block) and Type-IV Residence 2 (Block)	CPWD (Govt. of India)	Rs. 19397.54 Lakh
3	C/o internal, feeder, main road at NIT, A.P. Campus at Jote	APRWD, (Govt. of A.P.)	Rs. 3606.82 Lakh
4	C/o Sport Complex at Jote it its permanent site	CPWD (Govt. of India)	Rs. 22.91 Crore

  
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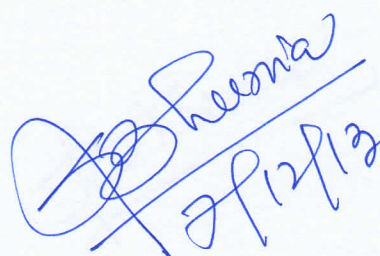
	of NIT, A.P.		
5	C/o Shopping Complex for NIT, A.P. at Jote.	APWRD, (Govt. of A.P.)	Rs. 7.76 Crore
6	C/o of UG Boys and Girls Hostels for NIT, A.P. at Jote	APPWD, (Govt. of A.P.)	Rs. 71.82 Crore

Following works have been taken up by the Engineering Cell of the National Institute of Technology, Arunachal Pradesh in its temporary campus at Yupia for smooth conducting of classes, Lab works and others as per requirements of the Students / Faculty Members. Each of the work is below Rs. 05 (Five) Lakh. Therefore limited quotations as per GFR : 132-(vi) were invited and in all the cases LQs were accepted. These may be ratified.

- (i) Construction of Officer Mess for NIT, A.P : Rs. 3,74,795/-
- (ii) Construction of Faculty room for NIT, A.P : Rs. 1,40,000/-
- (iii) Construction of Parking place at its temporary site of NIT, A.P : Rs. 1,01,683/-
- (iv) Construction of water fountain at Director Bungalow of NIT, A.P : Rs. 1,10,443/-
- (v) Construction of Old dining rooms partition and rack for at NIT, A.P, Yupia : Rs. 33,486/-
- (vi) Construction of speed breaker on the road to temporary sit of NIT, A.P : Rs. 10,462/-
- (vii) Construction of Drivers resting room at temporary site of NIT, A.P : Rs. 3,34,975/-
- (viii) Construction of Chain link fencing with steel gate 02 (Two) No. at Type IV quarters 02 (two) units at its temporary campus of NIT, A.P, Yupia : Rs. 4,39,832/-



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(ix) Construction of kitchen cum dining and cook men qtr for NIT, A.P, Yupia : Rs. 4,55,795/-

**Decision :** Approved as due procedures were found to be followed as per GFR and audit para in the cases. However in future, Date of MoU signed, Amount of Advance Released and Date of Completion of work as per MoU should be mentioned in the table, in order to have a better portrayal of the projects.

**(4) Budget consideration for New NIT's :**

As per the discussion with Addl. Secretary, the plan allocation should not have budgetary head as such as per the requirement & on merit the expenditure may be made for new NITs, which is approved by Chairman FC and BoG. Copy is enclosed Annexure-VI. This may be ratified and approved.

**Decision :** Approved & it was further resolved that the issue may be intimated to MHRD.

**(5) Reporting of Utilization Certificate:**

Copies are enclosed at Annex-VII. This may be ratified and approved.

**Decision :** Approved; Re-appropriation under different budget heads of plan grant were granted as a special case as in the new institute like that of NIT, Arunachal Pradesh as it is absolutely difficult to limit expenditure in strict compliance with allocation under different heads in the new institute requiring time-bound urgency and necessity.

**(6) Consideration of grant of ` 02 (Two) Lakh for in-house research programme :**

In a meeting of Director with Deans & HoDs, it was resolved to allocate 02 (Two) Lakh to each of the depts., to taking up research work based on merit of project. FC may accord approval to the recommendation as stated above.

  
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**Decision :** Approved for a grant of Rs. 5 lakhs to each project / Department in compliance with the existing procedure of other institutes in this respect & to encourage credible research activities in the institute. Each project was further suggested to be evaluated & monitored by BoR for better productivity.

**(7) Consideration of partial grant of ` 01 (One) Lakh for conducting each of 03 (Three) conferences at NIT, A.P. Yupia :**

The following conferences are proposed to be conducted with partial support of outside / international agencies with partial grant from NIT, Arunachal Pradesh. It is proposed to grant that ` 01 (One) Lakh to each of the conference may be approved from NIT.

(a) Carbohydrates in Biology, Medicine, Sensor and Material Science.

(b) Nanotechnology for Health Care Applications.

(c) Promotion of Industry in Backward Region.

**Decision :** Approved.

**(8) Convocation for Medals:**

It is proposed that four gold medals may be awarded to the passed out students of B.Tech programmes for conferment in convocation each year:

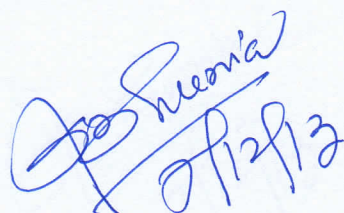
(i) Visweyaria Gold Medal for highest scorer in technical subjects in 4 Yrs.

(ii) S.N. Bose Gold Medal for highest scorer in science subjects in 4 Yrs.

(iii) Tagore Gold Medal for highest scorer in humanities subjects in 4 yrs.

(iv) J.C. Bose Gold Medal for Best Hardware Project of final year with a cash prize of ` 25,000/-

  
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**Decision :** Approved with a cash prize of Rs 25,000/- in each case.

**(9) Seeking approval for purchase of laboratory item, Spectrum Analyzer for the Department of ECE:**

Open tenders were floated in National & Local news papers (Annex-VIII) for procurement of laboratory items of department of ECE. The departmental technical and the institute purchase committee and all HoDs recommended (Annex-IX) for procurement of items Spectrum Analyzer from M/s Scientech Technologies Pvt. Ltd. as below on Lowest Quotation basis. The draft order copy is placed at Annex-X. This may be approved.

SI No	Name of the Agencies	Amount of Rs.
<b>Laboratory Items</b>		
<b>For Department of ECE</b>		
1	M/s Scientech Technologies Pvt. Ltd., Indore	Rs. 7003611/-

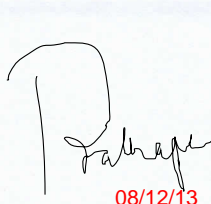
**Decision :** Approval was accorded for procurement as per recommendation by Technical Committee/Purchase Committee for the Spectrum Analyzer from M/S Scientech Technologies Pvt Ltd if and only if :

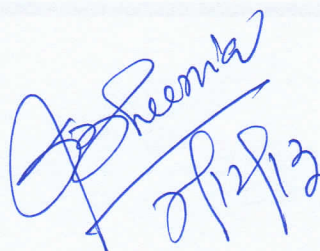
- (i) Vendor agrees in writing to provide 3 years warranty and
- (ii) Vendor submits proof of availability of service centre in India.

**Other wise RETENDERING may be made.**

**Misc Item :** Procurement under proprietary Certificate.

It was suggested that faculty members should use open source in case of application of software. Procurement by tendering was suggested to be always encourageable & fair in practice.

  
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