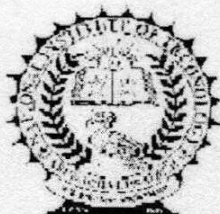


## National Institute of Technology, Arunachal Pradesh Yupia, Arunachal Pradesh – 791112



MINUTES OF THE 20<sup>TH</sup> MEETING OF THE BOARD OF GOVERNORS OF NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH HELD AT AICTE CONFERENCE ROOM, AICTE BUILDING, NEW DELHI ON 13<sup>TH</sup> APRIL, 2018 (FRIDAY) AT 01:30 PM.

The following members were present in the meeting:

1. Prof. Anil D. Sahasrabudhe, Chairman AICTE and Board of Governors of NIT, Arunachal Pradesh
2. Prof. R. K. Garg, Director, NIT Arunachal Pradesh
3. Shri D. K. Singh, Under Secretary (Finance), Department of Higher Education, MHRD, Govt. of India.
4. Shri K Rajan, Under Secretary (Technical Section III), Department of Higher Education, MHRD, Govt. of India.
5. Dr. Sagarika Vivek Damle, Associate Professor, Department of Life Sciences, K C College Mumbai.
6. Prof. S. Basu, Dean (Outreach Education Programme), IIT Guwahati.
7. Dr. Pinaki Chakraborty, Assistant Professor, NIT Arunachal Pradesh.
8. Dr. M. K. Shome, Registrar In-Charge cum Member, NIT Arunachal Pradesh.

The following members could not attend the meeting due to their pre-engagements:

1. Sri Ashok Paun, Founder and Managing Director – Marvel, Accumax Interior Products Pvt. Ltd. Jamnagpur.
2. Dr. Tejum Padu, Director of Higher Education, Govt. of Arunachal Pradesh, Itanagar.
3. Er. Bora Ete, Chief Engineer (Coordination), PWD, Govt. of Arunachal Pradesh, Itanagar.

Hon'ble Chairman, BOG of NIT Arunachal Pradesh welcomed all members present in the meeting. Thereafter, the agenda items were taken up for discussion and the following decisions were taken:

*Phanrabati*  
02/5/18

*M. K. Shome*  
02/05/18

*Rugman P*  
02/05/2018

*Shome*  
4/5/18

**Item No : 20.1 : Confirmation of Minutes of 19<sup>th</sup> Meeting of the Board of Governors dated 15<sup>th</sup> October, 2017 & Action Taken Report**

*Decision: Noted and approved. However, the Institute should ensure that statutory provisions, GFR/CVC guidelines and Government of India instructions should be strictly followed while taking action on the minutes.*

**Item No 20.02: According Approval of minutes of 21<sup>st</sup> B&WC meeting held on 09.04.2018.**

(Minutes of 21<sup>st</sup> BW&C to be placed on table for approval).

The matter is placed before BoG for consideration please.

*Decision: Minutes of 21<sup>st</sup> B&WC meeting to be circulated among the members and to be placed in the next BoG meeting. It was further decided that a proposal shall be sent to MHRD regarding visit of Project Monitoring Unit (PMO) to investigate the procedure lapses in the construction work of NITAP Jote campus.*

**Item No 20.03: According Approval of minutes of 14<sup>th</sup> Senate meeting held on 09.04.2018.**

(Minutes of 13<sup>th</sup> and 14<sup>th</sup> Senate meeting to be placed on table for approval).

The matter is placed before BoG for consideration please.

*Decision: Minutes of 13<sup>th</sup> and 14<sup>th</sup> Senate meetings were noted by the members.*

**Item No 20.04: According Approval of minutes of 13<sup>th</sup> FC meeting held on 15.10.2017 and 14<sup>th</sup> Finance Committee meeting held on 13<sup>th</sup> April 2018.**

(Minutes of 13<sup>th</sup> and 14<sup>th</sup> FC to be placed on table for approval).

The matter is placed before BoG for consideration please.

*Decision: Minutes of 13<sup>th</sup> FC meeting were approved by the members and minutes of 14<sup>th</sup> FC meeting to be circulated among the members and to be placed in the next BoG meeting.*

**Item No 20.05: Retirement of Dr. P. K. Bandhopadhyay, Associate Professor, Dept. of ECE at the age of 62 years.**

As decided by BoG in its 16<sup>th</sup> meeting, item no 16.18, the retirement age of the regular faculty members at NIT AP has been decided as 62 years with a provision of extension for another 8 years on yearly basis.

Dr. P. K. Bandhopadhyay, Associate Professor, Dept. of ECE did not apply for extension as per the decision of BoG and tendered his resignation on dated 14<sup>th</sup> March 2018. He was given a

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chance to reconsider his resignation as per the BoG decision but he requested for reliving from NIT AP. Accordingly with the approval of Chairman BoG, he was allowed to superannuate after completing 62 years of age and relieved from the Institute (**Annex. 20.I**). As such, he has not completed no dues and has not refunded the salary drawn by him after the date of superannuation. The matter is placed before BoG for ratification and further action.

Confidential

**Item No 20.06: Enhancement of Retirement age from 62 to 65 years for faculty of NITAP**

As decided by BoG in its 16<sup>th</sup> meeting, item no 16.18, the retirement age of the regular faculty members at NIT AP has been decided as 62 years with a provision of extension for another 8 years on yearly basis. According to the letter ref. no F.No. 23-8/98-TS.I, dated 14<sup>th</sup> May, 2007 from MHRD Technical Section – I and F.No. 22-4/2007-TS-III dated 12<sup>th</sup> July 2007 from MHRD (**Annex. 20.II**), the age of retirement of all the faculty members in NITs has been revised to 65 years. It is proposed that the age of retirement of all the regular faculty members at NIT AP may be enhanced to 65 years.

*Decision: Approved by BoG and to be implemented at NITAP with immediate effect. However, it is noted that the BOG in its 16<sup>th</sup> meeting has implemented the retirement age of faculty deviating from the instructions of MHRD contained in letter no. 22-4/2207-TS-III dated 12.07.2007. Responsibility has to be fixed and action has to be taken against the concerned officials.*

**Item No 20.07: Continuation of the services of Shri. S. P. Kar, Accountant**

In 18<sup>th</sup> BOG, contract service of Shri. S. P. Kar was extended to 31.03.2018 as per office order no NIT/AP/PF-Staff/2011/01/431 dated 17.07.2017 placed at **Annex. 20.III**. Due to closing of annual account for the year 2017-18 is currently going on and shortly auditing will be done. At this juncture, it will be very difficult for us to handle the audit in the absence of Shri. S. P. Kar. This is to inform that Shri. S. P. Kar was retired from NERIST, Nirjuli in 2010 and has been

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APK/home  
62/05/2018

RuGump  
2/5/18

SAWMO  
4/5/18

working with NIT AP for the last five years at a monthly payment of Rs. 40,000/-. It is proposed that his services (on contract) may be extended for another six months on the existing terms and conditions.

*Decision: Approved by BoG for 06 months as per existing terms and conditions as recommended by FC in 14<sup>th</sup> meeting.*

Confidential

**Item No 20.09: Engagement of contingent staff under Institute.**

Two following contingent staff Daily Rate Majdoors wages with higher allowance for additional/extra work done by them may be considered:

1. Sri George Mathai : Rs. 15,000/- per month for his overnight duty as Liaison Officer, for 7\*24hrs at Guwahati Airport and NIT Transit House, Guwahati (Outside Office).
2. Sri. Utpal Kalita, Cook: Rs. 15,000/- per month for his 24X7 hrs at Director's Bungalow.

Finance Committee may like to note & approve the same on the following conditions:

- [i] Daily Rate Majdoors shall have minimum One Day Break (without pay) each after of 179days continuous work,
- [ii] They shall never claim any regular job on the basis of their working in the Institute as daily rate majdoors. Their regular service will be subject to selection through open advertisement / recruitment.

*Decision: Deferred by BoG.*

**Item No 20.10: Signing of MoU with Department of Higher Education Ministry of Human Resource Development Government of India.**

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4/5/18

Email received on 22<sup>nd</sup> February, 2018 from Technical Section – III (NITs Desk) regarding signing of MoU with Department of Higher Education Ministry of Human Resource Development Government of India so that the Institute be eligible for HEFA. So the MoU with all the relevant documents are placed separately on table (**Annex. 20.V**) for the approval of the BoG.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting. The Institute may immediately send the prescribed performa duly filled to MHRD.*

**Item No 20.11: Status of the post of Registrar NITAP.**

The post of Registrar at NIT AP was advertised in the national dailies against which total 8 applications were received. The applications have been screened by a duly constituted Committee. The report of the screening committee is attached at **Annex.20.VI**. It is recommended by the Committee to go for re-advertisement. The matter is placed before BoG for consideration.

*Decision: Noted by BoG. Re-advertisement of the post of Registrar has to be done at the earliest as per relevant RR.*

**Item No 20.12: Award of pending Degree certificate to Mr. Rohit Kumar.**

As per item no. 16.14 considered in 16<sup>th</sup> BoG meeting, BoG decided to initiate the legal action against Mr. Rohit Kumar. Further approval for his verification report in reference to a communication received from Prof. Antonio Navarro, Telecommunications Institute, University of Averio, Portugal be kept in abeyance till legal action is disposed off fearing that gravity of offence may expunge degree due to him. Further his scholarship for the entire period of study of his M.Tech. course was suspended. In this regard, there is no detail available in the office regarding action taken.

Mr. Rohit Kumar in his applications dated 6<sup>th</sup> March 2018 and email dated 27<sup>th</sup> March 2018 has requested for award of his degree as his career is at stake and also release of his suspended scholarship. The matter is placed before BoG for consideration.

*Decision: The BoG members were of the opinion that complaining to PMO by Mr. Rohit Kumar cannot be considered as an offence that requires a legal action against him. If he has cleared the required credits and passed his dissertation as per norms, degree may be conferred upon him in the next convocation. Dean (Academic) shall submit a detailed report regarding this matter which will be placed in the next BoG for information.*

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Registrar  
02/05/18

02/05/18

**Item No 20.13: Representation by Shri. Taba Tadhe Goyang.**

In his representation dated 13<sup>th</sup> Feb., 2018 by Mr. Taba Tadhe Goyang requested for correction of designation and handing over of charges against order no. NIT/AP/Director Cell/3/2018/2463 dated 13<sup>th</sup> Feb. 2018 vide which portfolios were reshuffled amongst faculty and staffs of NIT AP. In another representation dated 16<sup>th</sup> Feb., 2018, Mr. Taba Tadhe Goyang forwarded another representation to the Director, NIT AP regarding revoke of office order as above. The matter was reported to Chairman BoG for his intervention and Mr. Taba Tadhe Goyang was instructed to hand over the charge to the next person at the earliest.

In his representation Mr. Goyang has attached the scanned copies of his appointment letter vide which he claims his designation as Assistant Registrar (Admin.) with effect from 11.07.2017. As per records, he was given a contract appointment for one year on dated 14.07.2016 as Assistant Registrar (Academic). After completion of contract period, he was issued another appointment letter to start his probation period of two years as Assistant Registrar (Admin.) with effective from 11.07.2017, without any interview or approval of BOG. As per the norms of Ministry of MHRD, any regular job with probation period can only be awarded only after a regular interview and open advertisement. During this time, the Institute was being managed by an officiating Director on temporary basis to manage only day to day activities and not to take major decisions. Thus, he was not authorized for holding a regular interview but against a plain notesheet, the appointment has been extended. As BOG meeting has already held subsequently, the appointment has not been placed for the approval of BOG. The matter is placed before BoG for consideration and necessary action.

Confidential

**Item No 20.14: Procedure lapse by the former Dean In-charge (Acad) in academic matters**

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A committee comprising of Dr. R. S. Goswami, former DIC (Acad) as Chairman of Disciplinary committee held a meeting on 11/01/2018 to deal regarding the malpractice cases. The committee gave its recommendation on 11/01/2018 whereas the office order in this regard was released by the then Assistant Registrar (Admin & Acad) on 12/01/2018. The minutes of the disciplinary committee were adopted & action was taken by the then Dean (Acad) without the approval of Chairman Senate.

This is a serious procedure lapse and has been considered seriously by the competent authority. As per the decision of Senate in its 14<sup>th</sup> meeting held on 09.04.2018, a warning note should be served to him. Further, a committee has been recommended by the Senate for investigation of the issue as to how 1 (one) student out of 6 (six) involved in malpractices was allowed to appear in a supplementary exam and then turned out of the examination hall at the 02 hr 40 min. The quantum of the paper solved by him within this duration can award him the pass marks if considered by the committee. The report of the committee shall be submitted by 20<sup>th</sup> May, 2018. The matter is placed before BoG for appropriate action.

**Item No 20.15: Misc with the permission of Chair.**

It was emphasized by the Chairman that in future, the agenda notes with annexures should be circulated at least 10 days in advance as notified by MHRD.

**Additional BoG Agenda Items**

**Item No: 20.15.1 : Reporting of 7<sup>th</sup> Pay fixation as per 7<sup>th</sup> CPC w.e.f 1<sup>st</sup> Jan. 2018.**

A communication from Ms. Malathi Narayanan, Deputy Secretary to Government of India, vide no.: 15-4/2017-TC dated 27<sup>th</sup> October, 2017 regarding implementation of 7<sup>th</sup> Central Pay Commission – fixation of pay and payment of arrears to Central Government employees is placed at **Annex. 14.III.(FC)** As per guidelines pay fixation has been made and is placed at **Annex. 14.III.(FC)** for both faculty and non-faculty. The Institute implemented effective from 1<sup>st</sup> Jan. 2018.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.2 : Approval for release of arrear of 7<sup>th</sup> CPC w.e.f 1<sup>st</sup> Jan. 2016.**

A communication from Ms. Malathi Narayanan, Deputy Secretary to Government of India, vide no.: 15-4/2017-TC dated 27<sup>th</sup> October, 2017 regarding implementation of 7<sup>th</sup> Central Pay

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Commission – fixation of pay and payment of arrears to Central Government employees is placed at **Annex. 14.III. (FC)** As per pay fixation 7<sup>th</sup> Pay is being released from 1<sup>st</sup> Jan 2018 onwards. Since the 7<sup>th</sup> CPC is effective from 1.1.2016, the payment of arrears shall be made during the current financial year 2017-18 (Page No. 4, Sl. No. 10 (ii) ) as per the direction. As the institute is a new one and the IRG is very negligible it is not possible to disburse. So in this regard additional fund is required from the ministry to meet the shortfall.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.3 : Anomaly in 7<sup>th</sup> Pay.**

A communication from Ms. Malathi Narayanan, Deputy Secretary to Government of India, vide no.: 15-4/2017-TC dated 27<sup>th</sup> October, 2017 regarding implementation of 7<sup>th</sup> Central Pay Commission – fixation of pay and payment of arrears to Central Government employees is placed at **Annex. 14.III. (FC)** As per the notification it is mentioned in Sl. No. 1 (b) that the initial pay of Assistant Professor Grade – II (level 10) be mapped to cell no. 8 i.e. Rs. 70,900/- instead of 7 non compounded increment (Page 1 of **Annex. 14.III(FC)**). In the same document it is also mentioned that for Pay fixation Sl. No. 4 (f) (Page no. 3 of **Annex. 14.III(FC)**) as on 1<sup>st</sup> Jan 2016, the existing pay in the pre-revised structure as on 31<sup>st</sup> Dec. 2015 shall be multiplied by a factor of 2.57. The persons who joined the Institute before 31<sup>st</sup> Dec. 2015 with 7 non compounded increments are mapped to cell no. 7, i.e. Rs. 68,800/- after the multiplication factor applied in their existing pay. And the persons who joined after 1<sup>st</sup> Jan. 2016 have been mapped directly to Rs. 70,900/-. In this respect in spite of being senior, the person who joined before 1<sup>st</sup> Jan 2016 is fixed lesser basic pay compared to persons who joined latter. Hence a proper direction is required from the ministry to rectify this anomaly so that the pay of junior and senior are equated on the date of disparity.

*Decision: Details to be referred to MHRD.*

**Item No: 20.15.4 : Approval for hike of Office & Hostel building rent as requested by SSA District Mission & Mrs. M. Taku.**

Currently the Institute is running temporarily on rented buildings in Yupia and Nirjuli. Applications have been received from SSA District Mission (20% hike) & Mrs. M. Taku (from existing 70,000/- to 90,000/- per month) for increase in Office & Hostel building rent placed at **Annex. 14.IV. (FC)**

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.5 : Seeking approval for financial requirement for new hostels on rent.**

Two government buildings which are being used by the Institute as hostel for 89 students are in depleted condition. Many cases of health related issues has been reported and after inspection it is found that the accommodation is not suitable for the students. Repeatedly the students have

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protested in this regard. So in this respect keeping in view of new admission and existing students residing in the depleted building, a new building for a capacity of around 160 students is urgently required on rent basis. Also according to latest instruction of CSAB 2018, the no. of girls students have been increased to 30 at NIT AP for new admission. Additional hostel to accommodate the girls, another girl hostel is required in anticipation. Permission may be granted to hire the buildings on rent against mutual agreements.

*Decision: To be placed in next BoG meeting.*

**Item No: 20.15.6 : Payment due of NITs Transit House Delhi.**

We are in receipt of a letter related to pending payment from NITs Transit House Delhi placed at Annex. 14.V. (FC) As on date, a sum of 16.5 Lakhs approx. is due starting from 2010 onwards. As per the norms, all the NITs have to pay the annual charges towards NITs Transit House Delhi. Permission may be granted to clear the dues as above.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.7 : Approval for Honorariums for various administrative assignments.**

As per Office Order NIT/AP/Director Cell/1/2018/2461, NIT/AP/Director Cell/2/2018/2462 and NIT/AP/Director Cell/3/2018/2463 (Annex. 14.VI(FC)) dated 13.02.2018 different faculty members / staffs have been given additional charges for smooth functioning of the Institute. Earlier Deans, HoDs, Hostel Warden & Provost were entitled for honorariums as per office order vide letter no BOG/NIT(AP)/1/2011 dated 26/11/2011 (only scan copy available, original copy could not be traced) (Annex. 14.VI. (FC)):

Dean & HoDs : Rs. 2000/-  
Hostel Warden & Provost : Rs. 1000/-

The followings were considered for disbursement of honorarium subsequently (no record available) by the competent authority:

IA. Chairman PC & TPO : Rs. 2000/-

This is pertinent to mention that no approval from FC has been taken in this regard.

It is proposed that the quantum of honorariums for additional responsibilities be disbursed at NIT AP as per the following norms:

Dean / Associate Deans : Rs. 2000/-  
Registrar / Deputy Registrar (as additional responsibility to faculty)/ : Rs. 2000/-  
Chief Warden : Rs. 2000/-  
Warden : Rs. 1500/-

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*AP Home  
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*Registrar  
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*AD eMO  
4/5/18*

Persons who are holding more than one portfolio are entitled for a single honorarium.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting. Further, the members recommended that the former Director, Dr. C. T. Bhunia and then Registrar of NITAP may be asked to provide various original documents as well as his personal file(s) which are not traceable in the office.*

**Item No: 20.15.8 : Approval for telephone/mobile bill reimbursement.**

As per office order vide letter no BOG/NIT(AP)/1/2011 dated 26/11/2011 (only scan copy available original copy cannot be traced) (**Annex. 14.VI(FC)**) certain sections of the employees were entitled for telephone / mobile bills (as per actual) with a limit for individuals which is as follows:

Director	: No Limit
Dean / HoDs / Professor	: Rs. 1000/-
Associate Professor / Assistant Professor / Registrar (OSD) / Librarian	: Rs. 800/-
PA to Director / Hostel Provost / Warden	: Rs. 500/-

No prior FC approval was taken, so in this respect it is requested that the said amount with minor modification as proposed below may be approved.

Director / Directors Office	: Rs. 5000/-
Dean / Dean In-Charge	: Rs. 1000/-
Registrar In-Charge (additional charge)	: Rs. 1000/-
HoDs	: Rs. 1000/-
Deputy Registrar In-Charge	: Rs. 1000/-
Chief Wardens / Wardens	: Rs. 1000/-
Hostel Caretaker	: Rs. 300/-

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting. Further, the members recommended that the former Director, Dr. C. T. Bhunia and then Registrar of NITAP may be asked to provide various original documents in the office which are not traceable.*

**Item No: 20.15.9 : Implementation of CPDA.**

Guidelines as well as claim forms to claim CPDA for faculty members are placed at **Annex. 14.VII. (FC)** The guidelines and claim forms are created on the basis of the existing rules followed by different NITs such as NIT Delhi, NIT Jalandhar, NIT Silchar, SVNIT Nagpur and IIT BHU Varanasi. It is proposed that the provision of CPDA may be extended to the regular faculty of NIT Arunachal Pradesh at par with other NITs.

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*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.10 : Approval for TA claim of Dr. Dipak Gupta on his foreign trip.**

Dr. Deepak Gupta, Assistant Professor, Department of Computer Science & Engineering was allowed for participation in an International conference by the then Director (**Annex. 14.VIII. (FC)**). Since CPDA was not implemented, permission may be granted to reimburse the pending TA claim to Dr. Deepak Gupta out of Institute Grant.

*Decision: Deferred. Details need to be referred to MHRD for further direction. To be placed in the next BoG meeting.*

**Item No: 20.15.11 : Implementation of revised TA/DA rules with effect from 1<sup>st</sup> July 2017**

A communication from Ms. Nirmala Dev, Deputy Secretary to the Government of India, vide no.: 19030/1/2017-E.IV dated 13<sup>th</sup> July, 2017 regarding revision in the rates of Travelling Allowances as per 7<sup>th</sup> Central Pay Commission is placed at **Annex. 14.IX. (FC)** The same may be implemented at NIT Arunachal Pradesh.

*Decision: The travelling allowances have not yet been implemented for autonomous bodies. The same should only be implemented once orders are received from MHRD.*

**Item No: 20.15.12 : Ratification for contingency grants for running office.**

As per office order vide letter no BOG/NIT(AP)/1/2011 dated 26/11/2011 (only scan copy available original copy cannot be traced) (**Annex. 14.VI(FC)**) certain officials were entitled for contingency grant which are as follows:

Director	: Rs. 50,000/-
Registrar	: Rs. 10,000/-
Dean / HoDs / Sectional Heads	: Rs. 5,000/-

No prior FC approval was taken in this regard.

It is proposed that imprest amount as below may be approved for official purposes:

Director	: Rs. 50,000/-
Dean / Dean In-Charge	: Rs. 10,000/-
HoDs	: Rs. 20,000/-
Chief Warden	: Rs. 50,000/-
Wardens	: Rs. 20,000/-

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

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02/05/18*

*Dehane  
02/05/18*

*Rugump  
02/05/18*

*Dehane  
4/5/18*

**Item No: 20.15.13 : Seeking approval for Fee Structure of UG, PG & Ph.D. programmes.**

The following Fee structure is proposed for UG, PG (M.Tech. & M.S.) and Ph.D. (FT/PT) keeping in view related to notification of MHRD regarding exemption of Tuition Fee for SC/ST/PWD students. The said structure as placed at **Annex. 14.X. (FC)**

*Decision: Deferred by BoG.*

**Item No: 20.15.14 : Implementation of LTC.**

As per CCS rules, a central government employee is entitled for LTC benefit. LTC has not been extended to the faculty members or staffs from its inception i.e. from 2010 at NIT Arunachal Pradesh. Since a large number of faculty and staff are from distance places, it is proposed that LTC facility may be extended to the regular faculty and staff as per CCS rule from the current financial year, i.e. 2018-19.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.15 : Loans through Higher Education Funding Agency (HEFA).**

A communication from Mr. K. Rajan, Under Secretary to Government of India, vide no.: F.No.36-1/2018-TS.III dated 22<sup>nd</sup> February, 2018 regarding loans through HEFA placed at **Annex. 14.XII. (FC)**

In this regard this is to state that NIT AP being a new NIT with less no of students is not in a financial position to repay any amount of the loan and may be exempted from the repayment clause.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.16 : Individual account for Funded Projects.**

Our Institute is having a single account under which all the sanctioned project related amount are deposited. Recently we got a communication from SERB DST (placed at **Annex. 14.XIII(FC)**) that individual project should maintain its separate account. So in this respect it is proposed that the respective PI may be allowed to open and maintain a separate account. These accounts be operated under joined signature from Director and Dean (R&D).

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.17 : Reporting of Final Audit Report for Financial Year 2016-17**

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As per additional Agenda Item No. 13.2 at 13<sup>th</sup> FC, all observations by CAG for Financial year 2016-17 has been complied and replied. As per requirement the same is produced before the FC. As per advised to hire one professional CA firm for internal audit of the main account, administrative cum financial approval is required. The Separate Audit Report for FY 2016-17 is placed as **Annex. 14.XIV(FC)** for information.

*Decision: To be placed in next BoG meeting.*

**Item No: 20.15.18 : Reporting of engagement of Shri. R. Deb on honorarium basis for 11 (Eleven) months in place of Mrs. Momi Das due to maternity leave.**

Mrs. Momi Das (under Accounts section) is on leave from 01.08.2017 to 31.01.2018 & 01.02.2018 to 30.4.2018 due to maternity leave & child care leave. In absence of her, Shri. R. Deb has been engaged to perform part of her duties in filling up the ledger and other work for a period of 11 months on honorarium basis (@ Rs. 4000/- per sitting per week) as approved by the competent authority placed at **Annex. 14.XV. (FC)**

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.19 : According approval of revision rate of Dearness Allowance to the Central Govt. Employees.**

A communication from Sri. Nirmala Dev, Deputy Secretary to the Government of India, vide no.: 1/1/2018-E.II (B) dated 15<sup>th</sup> March 2018 regarding revision rate of Dearness Allowance from 5% to 7% to Central Government employees with effect from 1<sup>st</sup> January 2018, is placed at **Annex. 14.VI. (FC)**

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.20 : Enhancement of honorarium to non-official members for various statutory meetings like Senate, BWC, FC & BoG.**

It is proposed that the honorarium to non-official members for their participation in various statutory meetings like Senate, BWC, FC & BoG be enhanced to Rs. 5,000/- (Five Thousand only).

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.21 : Revised Guest House Rules and Tariff details.**

*G. Annabala*  
02/05/18

*ADK home*  
02/05/18

*Rugun P*  
02/05/18

*AD anna*  
4/5/18

NIT AP is having a Transit house at Guwahati for the last three years. The need of the transit house was felt at Guwahati due to poor connectivity of Arunachal Pradesh with Guwahati. The facility is being used by the faculty, staff and students of NIT AP.

For the better management of the transit house, modified rules and regulation is proposed as under:

- Booking of room(s) can be made by filling the prescribed form and submitting it to the in charge or the Caretaker in advance (preferably 2 days) or through email. The allotment of rooms shall be generally done on the "first come, first served" basis.
- Any cancellation of reservation shall have to be informed to the In-charge or Caretaker/Supervisor in writing at least 24 hours before the otherwise scheduled time of occupation, failing which room rent shall be levied.
- The residents shall place the order for breakfast/lunch/dinner to the Caretaker well in advance. In case of cancellation of order, the Caretaker has to be intimated before three hours of the serving time. Otherwise, payment has to be made for the ordered items.
- The Guest House management reserves the right to cancel a booking, refuse accommodation or change the room(s) allotted to a person or persons without assigning any reason(s) thereof.
- Smoking, use of alcoholic drinks and other intoxicants in the Guest House is strictly prohibited.
- Persons staying in the Guest House are not entitled to bring unauthorized guest(s) to stay in the Guest House.
- Persons using the Guest House will make rectify the damage caused by them to the building or furniture or fixtures or other property of the Guest House during their stay.
- A Guest Register will be maintained in the Guest House. Full particulars about the Guest shall be entered in the Register by the Guest occupying the accommodation.
- Booking/recommending authority will be responsible for the payment of all tariffs, bills, charges etc.
- An impresst amount of Rs. 5000/- shall be allowed with the caretaker of the Transit House to meet the daily activities.
- **Check-out time shall be 2:00 PM.**

Proposed Tariff details and guest house booking form related to accommodation is placed at **Annex. 14.XVII. (FC)**

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.22 : Payment due of Deer Hall, Lekhi**

An agreement was done with Deputy Commissioner cum Chairman DUDA, Papum Pare on 08.01.2014 to convert unemployed women hostel at Lekhi to UG boys hostel for NIT Arunachal Pradesh. As per agreement the monthly rent for the said building was fixed at the rate of Rs. 4,07,924/- per month. An advance was paid in the tune of Rs. 24,47,544/- with additional

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*Phaniraj*  
02/5/18

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02/05/18

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security deposit of Rs. 24,47,544/-. Further, the Institute spent Rs. 47,32,412/- for different construction/maintenance purposes as per agreement. But in due course of time, no monthly rent to DUDA Papumpare has been initiated since its possession. As a result, pending dues to the tune of Rs. 2,03,96,200/- (Rs. 407924/- \* 50 months) are there. More money shall be added towards the pending payment if payment is not cleared and practice of monthly payment is initiated. Lease agreement and other documents is placed at **Annex. 14. XVIII. (FC)**

*Decision: Deferred. To be placed in next BoG meeting.*

**Item No: 20.15.23 : Payment due of procurement of Curtains for Academic Block at Jote.**

Curtains were procured by the Institute on urgent basis after getting approval from competent authority but rules as per GFR were not followed for release of supply order by the then Registrar In-Charge Dr. P. K. Bandhopadhyay, Assistant Registrar (Academic & Administration) Shri. Taba Tadhe Goyang. Now the vendor has raised a bill amounting to Rs. 5,00,500/- (Five Lakhs Five Hundred Only) (**Annex. 14.XIX(FC)**).

A committee was constituted by the present Director Dr. R. K. Garg to verify the no of curtains in possession, its quality & approx. price / value as per market survey. The constituted committee submitted a report and suggested that the work has been performed for an approximate value of Rs. 3,41,990/- (Three Lakhs Forty One Thousands Nine Hundred and Ninety only). All relevant documents are placed at **Annex. 14.XIX. (FC)**

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.24 : Payment due of Type-IV Quarter at Yupia.**

Institute is in possession of Type-IV quarters at Yupia provide by Deputy Commissioner Papumpare. At the time of possession, the quarters were partially damaged or totally damaged which was latter renovated by the Institute so that faculty can stay.

As per order no. YPA/GA/NIT-69/2010/1962 dated 15<sup>th</sup> Feb, 2012 the Institute was supposed to make an agreement with Deputy Commissioner Papumpare for rent to be paid, but no such agreement was made. Till now the Institute has not paid any amount as rent for the Type-IV quarters.

At this instant of time, it is unknown what amount they will charge for these quarters. Documents that are available with the Institute is placed at **Annex.14. XX. (FC)**

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.25 : Implementation of HAG scale in NITs to Professors who are appointed as Directors in NIT.**

Pharabach  
02/5/18

Dr. K. Garg  
02/5/18

Dr. G. P. Singh  
02/5/18

Dr. M. D. Singh  
4/5/18

A communication from Mr. Anil Kumar Singh, Under Secretary to the Government of India, vide no.: F.No.33-9/2011-TS.III dated 15<sup>th</sup> Feb, 2018 regarding implementation of HAG scales in the National Institute of Technology to Professors who are appointed as Directors in NITs.

In this respect National Institute of Technology Jalandhar has implemented the order and has granted HAG to Dr. Rajiv Kumar Garg, Professor at NIT Jalandhar, presently on lien with NIT Arunachal Pradesh as Director. The relevant document is placed at **Annex. 14.XXI. (FC)**

**Decision: Noted by BoG.**

**Item No: 20.15.26 : Reporting of Pay fixation of Prof. Rajiv Kumar Garg, Director, NIT Arunachal Pradesh.**

Prof. Rajiv Kumar Garg joined National Institute of Technology Arunachal Pradesh as Director w.e.f. 04.12.2017 on his relieving from Dr. B. R. Ambedkar, National Institute of Technology, Jalandhar vide order no. NITJ/Estt-1/PF/229/17914 dated 30.11.2017.

As per norms, his pay fixation was done and duly approved by BoG Chairman on 18.12.2017. Relevant document is placed at **Annex. 14.XXI. (FC)**

**Decision: Noted by BoG.**

**Item No: 20.15.27 : Use of Staff Car for private purposes by the Director.**

As per norms, Use of staff cars for non-duty journey is completely banned. In case, however, staff car has to be used for non-duty journey due to some unavoidable circumstances, besides getting the journeys regularized, recoveries should be affected from the concerned official at the following rates:

- Rs. 4.50/- per Km or part thereof for small cars (upto 16HP)
- Rs. 6.00/- per Km or part thereof for big cars (over 16 HP)

In addition, detention charges at Rs. 3.00/- per hour for periods of detention whether within or outside the normal working hours of the staff cars and overtime allowance, if any payable to the Chauffeur, are recoverable. Charges would be for distance covered from the time the car leaves Office/Garage till it returns to the Office/ Garage.

Officers of the rank of Secretary and above and Chief Executives of Autonomous / statutory bodies are allowed the use of official cars for private purposes upto 500 Km per month on payment at the following rates as placed at **Annex. 14. XXII. (FC)**

In view of the above the Director of NIT Arunachal Pradesh has paid @ Rs. 700/- per month on account of use of Staff Car for personal use. Taking the Half yearly period of October 2017-March 2018 into account, a sum of Rs 2,800/- (w.e.f. 4th December 2017, i.e. date of joining of Director at NIT Arunachal Pradesh) has been deposited by the Director in the Accounts Section. Relevant documents are placed at **Annex. 14.XXII. (FC)**

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04/5/18

Chakrabarti  
02/05/18

Rajiv Garg  
02/05/18

MEMO  
4/5/18



*Decision: Noted by BoG.*

**Item No: 20.15.28 : Merit cum Means Scholarship.**

As per approval of 5th Senate held on 16.05.2014 and 10th BOG held on 18.05.2014 Merit Cum Means (MCM) scholarship [Half free ship (parents annual income above 1 lakh and less than 2.5 lakh) & Full free ship (parents annual income less than 1 lakh) of tuition fee only] awarded to UG & PG students. As per 14<sup>th</sup> Senate, now it is proposed that only Full free ship (tuition fee only) will be awarded to eligible UG & PG students whose parents have annual income less than equal to Rs. 5.00 lakh per annum from all sources. In this regard, a draft of MCM scholarship rules and regulations is placed in **Annex. 14.XXIII. (FC)**

*Decision: To be placed in next BoG meeting with complete details.*

**Item No: 20.15.29 : Hiring of vehicles for NIT Arunachal Pradesh.**

Tender has been floated for 9 buses and 2 four wheeler (one Toyota Innova and Mahindra Scorpio) on 28.02.2018 for official purpose. After evaluation of bids the duly constituted committee, the following points have been observed:

- For 9 buses only one quotation has been received and was not considered by the evaluation committee since the number of quotations are not meeting the requirements of GFR.
- Only two quotation has been received against Mahindra Scorpio and was not considered by the evaluation committee since the number of quotations are not meeting the requirements of GFR.
- Three quotations has been received against Toyota Innova and the committee has proposed to choose one from the following categories:
  - Category I – for monthly charges for 2500 Kms including fuel, the lowest quoted firm is Lalit Borah amounting Rs. 83,440/- per month.
  - Category II – for monthly charges for 3500 Kms including fuel, the lowest quoted firm is M/S Akin Wooden Furniture amounting Rs. 90,000/- per month

Documents relevant to the tendering & evaluation are placed at **Annex. 14.XXIV. (FC)** It is proposed that the service provider at Category-I may be considered for the award of tender for Toyota Innova. Further the processes of retendering may be done again for Scorpio and buses.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Item No: 20.15.30 : Negative balance under 31 Head.**

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02/5/18

*APKhome*  
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*Per Gump*  
02/05/18

*SAEMO*  
4/5/18

It is realized in the recent past that there is a negative balance of Rs. 8 crores in 31 Head due to transfer of funds in 35 Head meant for Construction (placed at **Annex. 14.XXV. (FC)**). This is for the information of FC.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting. A letter with the complete details of transfer of funds from Head "31" to "35" may be written to MHRD for further direction.*

**Item No: 20.15.31 : Award of full time Fellowship (MHRD) for Ph.D. programme in various Departments.**

As per prevailing practice, only three full time PhD fellowship (MHRD) are available i.e., ECE: 01, CSE: 01, EE:01. As approved by 14<sup>th</sup> Senate, it is proposed to award one full time PhD fellowship (MHRD) in the following disciplines:

Disciplines	Full Time scholar (No.)
Mechanical Engineering	01
Civil engineering	01
Biotechnology	01
Chemical Engineering	01
Physics	01
Chemistry	01
Mathematics	01
Management & Humanities	01
Total	08 + 03 = 11

1. The award of fellowship and Teaching Assistance shall be disbursed as per guideline of MHRD/UGC.
2. Any faculty members exceeding 60 years of age (on the date of registration) should not be allowed to take a candidate as sole supervisor.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Agenda Item: 20.15.32 : Seeking permission for award of Gold medal in Convocation**

As per resolution of 4<sup>th</sup> the Finance Committee meeting dated 05/12/2013 and 9<sup>th</sup> BoG meeting dated 07/12/2013, the following Gold medals (with a cash prize of Rs. 25,000/- every year during convocation) were distributed to the students for their best performance as below:

- I. Technical subjects –Visweyaria Gold medal (one number)
  - II. Science Subjects –S N Bose Gold medal (one number)
  - III. Humanities subjects –Tagore Gold medal (one number)
- Best hardware project -- J C Bose Gold medal (Total Rs. 25,000/- but medal = strength)

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As per 14<sup>th</sup> Senate it is proposed that the following gold medals will be started for the students by scrapping the earlier method:

- I. **Chairman's gold medal (UG & PG one each)**: The Chairman's Gold medal will be awarded each year to the student who stands first securing the highest CGPA among all the students of the batch receiving the Bachelor of Technology (B. Tech)/ Master of Technology (M. Tech) in that batch
- II. **Institute Gold medal (UG & PG)**: Institute Gold medals, one for each of the disciplines under Bachelor of Technology (B. Tech), Master of Science (M. SC) and Master of Technology (M. Tech) programs of the institute will be awarded each year to the student who ranks first, obtaining the highest CGPA among all graduating students in his/her discipline in that year.

As on date, the institute is offering seven (07) B. Tech, four (04) MS and seven (07) M. Tech programmes.

**A student may be considered for the award of Chairman's Gold Medal/an institute medal only if**

1. He/she has cleared all the prescribed courses of the concerned semesters in first chance without any reappear / backlog.
2. No disciplinary action was taken against him/her by the institute during his/her entire academic tenure in the institute.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Agenda Item: 20.15.33 : Permission for using other Airlines / Train in place of Air India by faculty and staff of NIT AP.**

It is proposed that:

1. If any faculty or staff of NIT AP uses any other airlines for his convenience of travel, he will get reimbursement of the train fare as per his entitlement.
2. For medical purpose/emergencies, use of other airlines is permissible as per the guidelines of Government of India if competent authority gives prior approval.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Agenda Item: 20.15.34 : Mode of travelling for students for attending workshops, sports and others.**

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02/05/18

Chakraborty  
02/05/18

Chakraborty  
02/05/18

Chakraborty  
4/5/18

Students (B.Tech., M.S., M.Tech. & Ph.D.) who are proceeding to different places for attending workshops, seminar, sports and other activities with prior approval from competent authority are eligible for reimbursement of TA limited to sleeper class only and that too by the shortest route.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Agenda Item: 20.15.35 : Medical reimbursement to regular employees of NIT AP.**

Since there is no medical unit / medial office in NIT AP, it is proposed that the following provisions of medical facilities be allowed to regular employees of NIT AP.

1. In case of any private consultation reimbursement of medicine be allowed as per CGHS norms.
2. In case of hospitalization (indoor) in private / government hospital, the reimbursement be allowed as per CGHS norms.
3. In case of hospitalization a formal permission is required in advance from the competent authority otherwise the reimbursement shall not be considered.
4. The list of the authorized hospital under CGHS shall be followed as per notification released by Government of India from time to time.
5. The existing provision of medical reimbursement to NIT employees through R. K. Mission Hospital Itanagar & Apollo Hospital Chennai (already approved by BoG) shall also be continued but reimbursement shall be made as per CGHS norms.
6. For the sake of verification of the bills submitted by faculty and staff for reimbursement, a Medical Officer / SMO from Government Hospital / Government Dispensary / Government Department / Government Institution / Government Organization may be allowed to be engaged time to time till a regular Medical Officer is appointed at NIT Arunachal Pradesh. In such case the usual honorarium (as per norms) and TA/DA (own car) may be allowed to be disbursed to the Medical Officer.

*Decision: Approved by BoG as recommended by FC in 14<sup>th</sup> meeting.*

**Agenda Item: 20.15.36 : Regularization of Job of Dr. Nabam Rich.**

As decided in the 19<sup>th</sup> BoG vide **Item No.19.5**, the application of Dr. Nabam Rich for a regular appointment in the department of Civil Engineering has been disposed with the comments that she is required to apply against the open advertisement.

Dr. Nabam Rich has again represented for a regular position, **Annex. 20.VIII** through Chairman BoG. The matter is placed before the BoG for decision.

*Decision: Dropped by BoG as per decision taken in 19<sup>th</sup> BoG meeting.*

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Phakarabak  
4/5/18

**Agenda Item: 20.15.37 : Security measures for faculty and staff members and students.**

It has been observed that Director, Registrar I/C, Faculty & Staff are getting life threatening from untraceable/unknown people (may be aides of internals). As a result it is difficult for the Institute functionaries to work freely inside and outside the campus which is a serious security threat issue. Besides, some unknown outsiders are entering the campus and trying to physically assault the peoples or threatening them of dire consequences. Most, of the faculty members, especially from outside of Arunachal Pradesh are applying for suitable jobs elsewhere. In such scenario it is difficult rather impossible for the Institute administration to retain the faculty. If suitable measures are not taken, the NIT AP will be deserted. Even students residing in the rented hostels are feeling unsafe as unauthorized people enter forcibly in the hostel and try to assault them.

Hence forth it is placed to the board to take appropriate measures for the security of the Institute administration, faculty staff and students.

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**Agenda Item: 20.15.38 : Promotions and Recruitment of Faculty and Staff.**

A large number of faculty and staff members working with NIT AP have enhanced their qualification over the years and are now eligible for promotions as per norms. Also a few available vacancies need to be filled up.

According to the norms of the MHRD, the Institute has to complete the formalities of roster and restructuring. Since the available manpower is not experienced enough to complete roster and restructuring of the faculty and staff, it is proposed that permission may be granted to engage the experts from other NITs/IITs/Ministry of HRD against suitable payment. As soon as, roster and restructuring work is completed the advertisements shall be released for the promotions and recruitment as per norms. Further the procedure shall be adopted for the regularization of faculty on contract (from Three Tier to Four Tier structure).

*Decision: To be placed in next BoG meeting.*

\*\*\* The meeting ended with a vote of thanks to the Chair \*\*\*

Changraboshi  
02/5/18

02/05/18

Ruqun  
02/05/18

Demmo  
4/5/18