FILE NO. ………………………….

**PROGRESS REPORT**

Report on Mr/ Ms……………………………………………………………………………….

who appeared for ………………………………………exam/Test, cleared all the subjects and secured ……..… out of………………(CGPA). An attested copy of Grade Card is enclosed.

He /She is still continuing his/ her next examination will be held in the month of ………………………and likely to be published in………………………………The duration

of the course is………years and the final examination of the course will be held in the month of……………Since the student deserves/does not deserve, I recommend/do not recommend for financial help. He /She bears good moral character and is not getting financial help from elsewhere.

Place: (Signature with date & seal of the

Date: Head of the Department)

(Signature with date & seal of the Head of the Institute)