



**NATIONAL INSTITUTE OF TECHNOLOGY ARUNACHAL PRADESH**  
(An Institute of National Importance under Ministry of Education (Shiksha Mantralaya),  
Government of India  
YUPIA, ARUNACHAL PRADESH -791112, INDIA

**RECRUITMENT NOTIFICATION FOR THE POST OF ASSISTANT REGISTRAR IN  
FINANCE & ACCOUNTS ON DEPUTATION/LIEN/SHORT TERM CONTRACT.**

(Advt. No. 1(NT) /2021: Dated: 10/02/2021)

Applications in prescribed Performa are invited from interested **candidates with working experience in areas of Finance & Accounts** for the post given below to be filled up on **Deputation/Lien/Short Term Contract basis** in NIT Arunachal Pradesh **initially for a period of 2 (two) years**, which may be extended further based on performance:

The detail of the Post, Educational and other qualifications required are given below:

Sl. No	Name of the Post	Educational Qualification	Nature of duties	Age	Number of Post	Pay Scale
1.	<b>Assistant Registrar in Finance &amp; Accounts</b>	<p>Officers of the Central/State Govt. or Institute of national importance or Universities/ University level Institution or Govt. laboratory or PSU:</p> <p>(a) Holding analogous post and</p> <p>(b) Possessing educational qualification prescribed as below</p> <p>Master's degree in any discipline with at least 55% marks or its equivalent Grade in the CGPA/UGC point scale with good academic record from a recognized University/Institute</p> <p>Or</p> <p>Employees serving as Superintendent (SG-I)/ Private Secretary (NFG) in PB-2, GP of Rs 5,400/- (Pay Level-9) with at least two years regular service or Superintendent (SG-II)/Private Secretary (NFG) in PB-2 of Rs 4,800/- (Pay Level-8) with at least five years regular service with Masters degree.</p> <p><b>Desirable:</b> Experience in working E-Office system. A Chartered or Cost Accountant is desirable. Preference would be given to persons having working experience in the area of Finance &amp; Accounts in Central Govt. Funded Technical Institute (CFTI), Central Universities or in Central Government.</p>	<p>(i) Must be able to work in computerized environment with appropriate accounting Software including Tally in areas of Finance and Accounts and store related matters.</p> <p>(ii) Well convergent with PSMS developed and implemented by the Controller General of Accounts (CGA), Department of Expenditure, Ministry of Finance, Government of India.</p> <p>(iii) Through knowledge of GFR, SR &amp;FR and other purchase rules etc. of Govt. of India to deal with allotted work in the areas of Finance &amp; Accounts independently.</p>	56 years	01	Level 10 of Pay Matrix (Rs 56,100-Rs 1,77,500 per month)

## **GENERAL TERMS & CONDITIONS:**

1. The terms and conditions of deputation will be regulated in accordance with DoPT's OM No 6/8/2009-Estt (Pay-II) dated 17/06/2010 and No 2/11/2017-Estt (Pay-II) dated 24/11/2017 as amended from time to time.
2. The duration of deputation/lien/short term contract shall initially for a period of **2 (two) years** and may be extended for a further period subject to the satisfactory performance of the candidate. However, the appointment may also be terminated at any time during the period of deputation, if performance of the candidates is not satisfactory or without citing any reasons.
3. Appointment against the post advertised shall be **purely on deputation/lien/short term contract basis**, the NIT Arunachal Pradesh would have no liability whatsoever for sustaining the candidate recruited on deputation basis against any other permanent vacant post or permanent post to be vacant in future.
4. Only shortlisted candidates by the Committee constituted for the purpose shall be called for the Interview. The decision of the Competent Authority shall be final in this regard.
5. The filled in application should be accompanied by non-refundable application fee of **Rs. 500/- for UR candidates and Rs.250/- for PwD candidates which may be paid through Crossed Demand Draft drawn in favour of "Director, National Institute of Technology, Arunachal Pradesh"** on any Nationalized Bank.
6. **Following enclosures need to be submitted by the applicant with the application:**
  - (a) No Objection Certificate from the Appointing authority.
  - (b) Attested copies of ACRs/APARs for the last 5 years duly attested on each page with seal by an Officer not below the rank of Under Secretary to the Govt. of India or equivalent,
  - (c) Vigilance Clearance Certificate
  - (d) Integrity Certificate
  - (e) Major or minor penalty certificate for the last 10 years of service.
7. NIT Arunachal Pradesh reserves the right to cancel the recruitment for the aforesaid post at any time without providing any clarifications/information.
8. No TA/DA will be paid for attending the Interview.

Interested candidates shall apply in prescribed Application form with self attested photo-copies of relevant certificates supporting Age, Qualification and Experiences, other documents as stated above etc. and submit the same to **Registrar, National Institute of Technology, Arunachal Pradesh, Yupia, Dist.: Papum pare, Pin- 791112, Arunachal Pradesh** on or before the last date of receiving of applications. Candidates are also need to send the advance copy of completely filled application form and relevant certificates via email to **registrar@nitap.ac.in** on or before last date of receiving of applications. **The last date for receiving of applications with supporting documents is 09/04/2021 (up to 5 pm).** The NIT Arunachal Pradesh shall not be responsible for delay in receiving of applications due to postal or any other reasons.

REGISTRAR